

**MINUTES OF PARKS' COMMITTEE MEETING HELD ON  
Wednesday 17<sup>th</sup> February, 2010 at 7:00pm in Suite B, Council Offices, Holsworthy**

Present: Cllrs. R. Brown, L. Latty, M. Heslip, R. Buckingham and D. Smith  
Town Clerk in attendance.  
Mr. Courtney Drew

As the Chairman of the Meeting was not present, Cllr. Buckingham proposed that Cllr. Latty Chair the meeting. This was seconded by Cllr. Brown and unanimously agreed. (3 For, 0 Against, 0 Abstentions)

**11**

**Apologies for absence**

Cllrs. R. Kennedy, P. Johns and E. Squire

**12**

**Declaration of Interests**

The Chairman asked members to declare their interests for items on the Agenda as and when they arose.

**13**

**Minutes of last Meeting**

It was proposed by Cllr. Brown that the Minutes of the previous Meeting held on 20<sup>th</sup> January 2010, having been agreed and ratified at the Meeting of the full Council on 3<sup>rd</sup> February, 2010 be signed as a true and accurate record, this was seconded by Cllr. Buckingham and agreed. (3 For, 0 Against, 0 Abstentions) The minutes were duly signed by the Chairman, Cllr. Latty.

**14**

**Matters Arising**

There were no matters arising.

Cllr. Buckingham proposed that Standing Orders be suspended in order for Mr Courtney Drew to speak. This was seconded by Cllr. Brown and agreed unanimously. (3 For, 0 Against, 0 Abstentions)

**15**

**To Discuss the Planting of Trees at Badock Gardens and Commence Formulating a Plan, which can be Submitted to Mr. Martin Beagley, Tree Preservation Officer, Torrridge District Council, for Approval.**

After detailed discussion and Members taking into consideration the Tree preservation Officer, Mr. Martin Beagley's comments at the January meeting, Cllr. Brown proposed the following:

Six Lime Trees, one Oak Tree and one Maple Tree are purchased to replace the trees that have been felled. Mr Courtney Drew is given permission to purchase several Crab Apple and Rowan Trees, to be planted where he felt appropriate, as long as they were not within the main lawned area. The trees purchased to be small trees in order to save money, and to give a better chance of taking root, as recommended by Mr Drew.

The proposal was seconded by Cllr. Latty and agreed unanimously. (3 For, 0 Against, 0 Abstentions)

Cllr. Brown advised Members that he had been approached by Cllr. Barfett who had asked whether the Council would allow commemorative trees to be planted in Badock Gardens. After discussion Cllr. Latty proposed that any such requests would need to be considered on its merits. This was seconded by Cllr Buckingham and agreed unanimously. (3 For, 0 Against, 0 Abstentions)

Cllr. Brown proposed the meeting return to Standing Orders, this was seconded by Cllr. Latty and agreed unanimously. (3 For, 0 Against, 0 Abstentions)

**16**

**To Discuss a Request to Hold a Jumble Sale in Badock Sun Lounge on Saturday 6<sup>th</sup> March, 2010.**

Cllr. Brown proposed that permission be granted, subject to the requestor entering into the Council's Licence, and being asked for a donation towards Badock Gardens. This was seconded by Cllr. Buckingham and agreed unanimously. (3 For, 0 Against, 0 Abstentions)

**17**

**To Discuss a Request from Holsworthy Awareness Group to Hold Fortnightly Meetings in Badock Sun Lounge.**

Cllr. Latty proposed that the application be granted for a three month trial period, subject to the requestor entering into the Council's Licence, and being asked for a donation towards Badock Gardens. This was seconded by Cllr. Brown and agreed unanimously. (3 For, 0 Against, 0 Abstentions)

Cllr. Smith arrived at 7.28pm.

Cllr. Buckingham proposed that Standing Orders be suspended in order for Mr Courtney Drew to speak. This was seconded by Cllr. Brown and agreed unanimously. (3 For, 0 Against, 0 Abstentions)

**18**

**To Discuss the Shed Located at Badock Gardens and the Costs Involved in Clearing it to Create more Storage.**

The Clerk explained that additional storage was required at Badock Gardens for the storing of compost and other gardening materials and equipment. There is currently a shed that contains miscellaneous objects including old tables and chairs, some suffering from woodworm. If this shed was cleared and tidied it could provide the additional storage required.

The Clerk confirmed she had looked into the cost of hiring a 6 yard skip and the cheapest company was Bude Skip Hire at a cost of £176.00 +VAT.

Cllr. Brown proposed that the Clerk and Mr Drew be instructed to hire a skip and allowed to sort out the storage shed. This was seconded by Cllr. Buckingham and agreed unanimously. (3 For, 0 Against, 0 Abstentions)

Cllr. Buckingham proposed the meeting return to Standing Orders, this was seconded by Cllr. Latty and agreed unanimously. (3 For, 0 Against, 0 Abstentions)

**19**

**To Discuss Matters relating to Stanhope Park**

The Clerk advised that Cllrs. Brown and Squire had reported that the drainage ditch in Stanhope Park located at the rear of Sluggetts had been filled with garden waste. The Clerk confirmed she had asked Mr. Drew to look into the matter.

Cllr. Buckingham asked if it was possible for a resident to borrow a piece of land inside the Park for a children's bouncy castle to be erected for a short period of time. After a short discussion Cllr. Latty proposed that the any such application should not be supported. This was seconded by Cllr. Brown and agreed. (2 For, 0 Against, 1 Abstentions).

**20**

**To Discuss Matters Relating to Badock and Rowland Gardens.**

There were no matters relating to Badock and Rowland Gardens.

**21**

**Clerk's Report**

The Clerk reported the following;

- The Street light in Stanhope Park will shortly be disconnected by Western Power Distribution. There is normally a charge for this service, (approx £206.00), however, following discussions with Western Power no charge will be levied.
- Plandscape have confirmed they will take over the Grounds' Maintenance Contract from 1<sup>st</sup> April, 2010. All necessary paperwork had been received.
- Andrew Waite at T.D.C. had confirmed that the invoice received in the next few weeks for the existing grounds' maintenance was £6,516.12 and was the recharges for the financial year 2009/2010 as the Town Council had anticipated. This payment would be final settlement of the account.
- The Mayor and the Clerk will be attending a PPG17 seminar on Wednesday, 24<sup>th</sup> February 2010. This information has previously been circulated to all Cllrs.
- A meeting had been arranged with Chris Moore, Managing Director, Plandscape in order to introduce the North Devon Area Manager and the Tree Specialist to The Clerk, before commencement of the contract.
- Parsons Close strip of land had not been transferred into the ownership of Holsworthy Town Council. The Clerk was investigating the cost of NO PARKING signs.

- Courtney Drew, together with Mr. and Mrs. Tabor were carry out work to the overgrown shrub bed. Mr and Mrs Tabor were removing the waste and had offered to purchase and donate several shrubs to replace those that had died.

Cllr. Latty proposed that in view of the special or confidential nature of the following business to be transacted it is advisable, in the public interest, that the public and press be temporarily excluded and they be instructed to withdraw. This was seconded by Cllr. Brown and agreed unanimously. (3 For, 0 Against, 0 Abstentions)

**22.  
To review Holsworthy Bowling Club's Licence.**

The Bowling Clubs Licence was discussed in details.

Cllr. Latty proposed that the Clerk be instructed to obtain a set of keys for the Clubhouse from Holsworthy Bowling Club. This was seconded by Cllr. Brown and agreed unanimously. (3 For, 0 Against, 0 Abstentions)

Cllr. Brown proposed that a recommendation is made to the Council that the Parks' Committee meets with Representatives of the Bowling Club to discuss the terms of their Licence. This was seconded by Cllr. Latty and agreed unanimously.

**23  
Close**

The meeting closed at 7.55pm

**Signature .....**

**Dated .....**