

**MINUTES OF MARKET LIAISON COMMITTEE MEETING HELD ON  
Wednesday, 18<sup>th</sup> May, 2011 at 9.30 a.m. in Suite B, Council Offices, Holsworthy**

**Present:** Cllrs. Ede, Johns, Parker and Smith  
Town Clerk in Attendance  
Mr. Bill Law – Market Manager  
Mrs. Penny Jones – Market Representative

Cllr. Johns explained that as a new Council had only just been formed, a Meeting of the Market Committee had not yet taken place to elect a new Chairman. It was felt that Cllr. Johns should Chair this Meeting.

**9. Apologies**

Mr. L. Squire and Mr. J. Hutchings sent apologies.

**10. Declaration of Interests**

The Chairman asked Members to declare their interests in items on the Agenda as and when they arise.

**11. Minutes of last Meeting**

Cllr. Johns proposed that as the Minutes had been ratified at a Meeting of the full Council, the Minutes of the previous Meeting held on 2<sup>nd</sup> February, 2011 be signed as a true record. Cllr. Buckingham seconded the proposal which was agreed. (Vote 4 For. 0 Against. 0 Abstentions).

**12. Matters Arising**

There were no matters arising

**13. To Discuss the Themed Market to be Held on 6<sup>th</sup> July, 2011**

Cllr. Johns explained, for the benefit of new members of the Committee, the background to the Themed Market; over £600 had been raised for the Children's Hospice last year when the theme had been Pirates. At a previous Meeting it had been decided to continue with a themed market which would take place on the Wednesday of St. Peter's Fair Week, 6<sup>th</sup> July 2011. The theme would be pantomime characters and money raised would be donated to the Devon Air Ambulance.

Cllr. Johns reported that it is hoped the Chamber of Trade will arrange a window dressing competition, the College break dance group would be performing, as will David Vaughan's jazz band. The Holsworthy Agricultural Show Committee had agreed that Kilatree could be used for a Park and Ride Service (free of charge) and a mini bus will also be available to transport people to and from Kilatree. This will be free of charge to passengers. The Chamber of Trade is paying for the hire of the vehicle and driver. The Show Committee had requested help with stewards and Cllr. Johns had contacted Jim Harvey to see if the Cadets could help with this. The TC will provide a copy of the Council's Public Liability Insurance and also Risk Assessment forms to Cllr. Johns to be passed to Jim Harvey.

Mrs. Jones asked if posters and flyers could be provided and the TC agreed to prepare these. The question of collection buckets was raised and after discussion Cllr. Johns will contact the Devon Air Ambulance organisers as it was believed the charity could provide collection 'packages'.

If necessary Cllr. Johns will arrange the counting of monies collected; it was believed that if the collection 'packages' could be provided by the Charity this may not be necessary.

It was agreed that a Fancy Dress competition would take place for under 5's and under 11's. Cllr. Johns will liaise with Waitrose (and possibly the Co-op) in relation to sponsorship for the competition. This will also be included on the posters. It was agreed that a further Meeting of the Liaison Committee would take place on 15<sup>th</sup> June at 9.30 a.m.

**14. To Discuss Any Other Matters Relating to Holsworthy Market**

Cllr. Ede asked for verification of the time that traders could commence trading. The TC referred to the Market Licence Conditions (provided to all traders). A short discussion took place around cars being parked in The Square when Mr. Law arrives to start setting up.

**15. Close**

The Meeting closed at approximately 10.00 a.m.

**Signed** .....

**Dated** .....