

**MINUTES OF MARKET'S COMMITTEE MEETING HELD ON
Wednesday 9th September 2009 at 7.30 p.m. in Suite B, Town Council Offices, Holsworthy**

Present: Cllrs. P. Johns, B. Priddy, D. Smith, E. Squire and R. Buckingham
Town Clerk in Attendance

1. Apologies

Cllr. B. Harris.

2. Declaration of Interests

The Chairman asked Members to declare their interests for items on the Agenda as and when they arise.

3. Minutes of last meeting

Cllr. Squire proposed that Cllr. Johns sign the Minutes of the previous Meeting held on 10th August, 2009 as a true record. Cllr. Buckingham seconded the proposal which was agreed. (Vote 5 For, 0 Against, 0 Abstentions). Cllr. Johns, as Chairman, duly signed the Minutes.

4. Matters arising

There were no matters arising.

5. Market Accounts - To receive the Income and Expenditure breakdown for Holsworthy Market for the month of August, 2009 and the year on year comparison table.

The income and expenditure breakdown, together with the year on year comparison tables, were circulated with the agenda, they form part of these minutes, and are attached as Appendix One. The Chair asked if there were any questions, there were none.

6. New/Amended Application – to assess new and amended Market Trader applications.

No new/amended applications had been received. The Clerk advised that she had received an enquiry from another catering van requesting a pitch on the market and that Mr Baker was in the process of finding new traders for the market. Cllr. Buckingham advised the Committee that Mr Singh selling clothing may not be back to Holsworthy market until next year. Cllr. Buckingham understood, from Mr Baker, that this was due to rising fuel prices.

7. Stall Charges - To review the stall charges for financial year 2010/2011.

Details of the current stall charges were circulated with the agenda. Cllr. Johns advised Members that at the recent Market's Liaison Meeting the Traders Representatives had requested that the rents were not increased. Cllr. Johns said that she had also been approached by Mrs Jones asking whether Traders should be charged a pitch fee when they are not present at the market, as had been the case in the past. After a lengthy discussion Cllr. Smith proposed that from 1st April 2010, regular traders be charged ½ rent when they are not attending the market, that the stall charges not be increased for the financial year 2010/2011 and that the ½ price rent concession for January and February 2011 be removed. This was seconded by Cllr. Squire and agreed unanimously (Vote 5 For, 0 Against, 0 Abstentions) The Clerk was asked to arrange a Market Liaison Meeting for October in order to discuss the proposal with the Market Liaison representatives. The Clerk suggested that it may be worth considering offering Traders the option to pay rent in advance. After a short discussion, Cllr. Johns asked for this item to be placed on the Agenda for the Market Liaison Meeting in October.

8. To Discuss the Market Budget for 2010/2011.

A draft budget prepared by the Clerk was circulated with the Agenda. Cllr. Johns proposed that the draft budget prepared by the Clerk be accepted as the Market's budget for financial year 2010/2011. The proposal was seconded by Cllr. Priddy and agreed unanimously. (Vote 5 For, 0 Against, 0 Abstentions)

9. Clerk's Report

The Clerk advised the Committee that Ashton Electrical had completed a full review of the electrics in The Square, at a cost of £75.00 plus VAT. Following the inspection Ashton Electrical had provided a quotation for all remedial works required. (The Clerk circulated a copy to all Committee Members). The total cost of the works would be £298 plus VAT. Cllr. Buckingham advised the Committee that a Market Operative had been witnessed sweeping dust and debris into the pits. The Clerk was asked to speak to the Market Manager regarding this issue. Cllr. Smith proposed that the Ashton Electrical quotation be accepted. This was seconded by Cllr. Johns and agreed unanimously. (Vote 5 For, 0 Against, 0 Abstentions)

The Clerk advised the Committee that she had been contacted by North Devon Plus selling advertising space in the North Devon and Exmoor Guide 2010. The cost of a 1/16 page advert would be £200 + VAT for a member organisation. Membership costs £100 + VAT. For non

members the cost of a 1/16 page advert would be £578 + VAT. The Guide has a print run and distribution of over 100,000 copies and an online version of the Guide will be available. The Clerk circulated a copy of the 2009 Guide. Cllr. Smith proposed not to proceed with an advert. This was seconded by Cllr. Squire and agreed. (Vote 5 For. 0 Against. 0 Abstentions)

Cllr Johns proposed that in view of the special or confidential nature of the following business to be transacted, it is advisable, in the public interest, that the public and press be temporarily excluded and they be instructed to withdraw. This was seconded by Cllr. Smith and agreed (Vote 5 For. 0 Against. 0 Abstentions)

10. A Full Review of Market Operations.

The definition of a Casual Trader and the Market Manager's Role were discussed. Cllr. Priddy proposed that the definition of a Casual Trader be put to the Market Liaison Committee. This was seconded by Cllr. Smith and agreed. (Vote 5 For. 0 Against. 0 Abstentions)

Cllr. Johns proposed that the Clerk and the Chair of the Market's Committee, review the Market Manager's Role. This was seconded by Cllr. Smith and agreed unanimously. (Vote 5 For. 0 against. 0 Abstentions.)

11. Close

The Meeting closed at 8.20 p.m.

Signed

Dated