

**MINUTES OF MARKET'S COMMITTEE MEETING HELD ON  
Wednesday, 14<sup>th</sup> September, 2011 at 7.00 p.m. in Suite B, Council Offices, Holsworthy**

**Present:** Present: Cllrs. Johns, Brooks, Howrihane and David Smith  
**In Attendance:** The Town Clerk  
Mr. Bill Law – Market Manager

**156. Apologies**

Cllrs. Buckingham, Ede and Parker

**157. Declaration of Interests**

The Chairman asked Members to declare their interests in items on the Agenda as and when they arise.

**158. Minutes of last Meeting**

Cllr. Smith proposed that as the Minutes of the Meeting on 10<sup>th</sup> August, 2011 had been ratified at a Meeting of the full Council held on 7<sup>th</sup> September, 2011 be signed as a true record. Cllr. Brooks seconded the proposal which carried. (Vote 3 For. 0 Against. 1 Abstentions – Cllr. Johns had not been present at either Meeting).

**158. Matters arising**

Item 148 – (item 142 from previous meeting) – the TC had sent details of traders to Kathryn Smith at the NDJ and articles will be done in due course.

**159. Market Accounts - To receive the Income and Expenditure breakdown for Holsworthy Market for the month of August**

The income and expenditure breakdown, were circulated with the Agenda, they form part of these Minutes.

DATE	MARKET TAKINGS	MANAGEMENT FEE	OTHER EXPENSES	NET PROFIT	Reason for Expense/Takings
Aug-11					
03.08.11	£386.14	£275.00		£111.14	
10.08.11	£474.52	£275.00		£199.52	
17.08.11	£439.08	£275.00		£164.08	
24.08.11	£429.47	£275.00		£154.47	
31.08.11	£394.43	£275.00		£119.43	
	<b>£2,123.64</b>	<b>£1,100.00</b>	<b>£0.00</b>	<b>£748.64</b>	

It was agreed that the figures looked good.

**160. To Discuss the Proposed Themed Market 2012**

Cllr. Brooks produced a draft plan for the Themed Market, including various activities that could take place including competitions, ways in which the school/college could be involved, workshops, etc. She had made extensive enquiries regarding various organisations, businesses which could be involved including Falconry and josting. Cllr. Johns proposed that this Item be placed on the Agenda for the next Meeting of the Committee on 12<sup>th</sup> October, 2011. Cllr. Smith seconded the proposal which was carried unanimously. (Vote 4 For. 0 Against. 0 Abstentions).

**161. To Discuss a Continental Market in the Spring 2012**

After discussion, the TC agreed to contact Cllr. Buckingham regarding the dates of the school Easter holidays; the 20<sup>th</sup> April, 2012 being the favoured date. To be placed on the Agenda for 12<sup>th</sup> October, 2011.

**162. To Receive an Update, from Cllr. Howrihane, on a Possible Market Survey**

Cllr. Howrihane reported that she had e-mailed Sue Thomson (FARMA) to ask if it would be possible to defer the Survey until next year. Time constraints had meant that volunteers could not be found. Cllr. Howrihane will give an update at the next meeting.

**163. To Review the Market Licence Conditions**

After discussion, Cllr. Johns proposed to amend the Market Licence Conditions as follows: Item 3 – Trading Times – to delete ‘any stall holder wishing .....’ and to replace with ‘Due to the Road Traffic Order, The Square must be open by 6.00 p.m. Trading must therefore cease by 4.00 p.m. and Traders must vacate The Square by 4.30 p.m. at the latest.’ Cllr. Smith seconded the proposal which was carried unanimously. (Vote 4 For. 0 Against. 0 Abstentions). The Town Clerk will clarify with Sgt. Channing (Holsworthy Police) whether or not the Police can make arrangements to remove any vehicle illegally parked in The Square on a Wednesday morning (Item 2 – Conditions to be met by the Council) and report back to the Committee.

**164. To Discuss a Quotation Received Regarding Repairs to Market Stall Canopies**

The TC explained the quotation received. After discussion, Cllr. Johns proposed that the 3 canopies collected by Lang and Potter be repaired and that two new gable ends be ordered. Cllr. Smith seconded the proposal which was carried unanimously. (Vote 4 For. 0 Against. 0 Abstentions).

**165. To Discuss Any Other Matters Relating to the Market**

Mr. Law reported that members of the public are removing the cones, to stop entry to The Square, and driving vehicles into The Square when the stalls are being dismantled. It was agreed that Mr. Law should indicate to the perpetrators that they are breaking the law by entering The Square whilst the Road Traffic Order is in operation.

**166. Town Clerk’s Report**

The Clerk reported as follows:

- Cllr. Ede had made extensive investigations into traders prepared to attend a Farmers’ Market on 18<sup>th</sup> November and it would appear that at least 20 traders wished to attend. Cllr. Johns proposed that a Farmers’ Market take place on 18<sup>th</sup> November; traders will be required to pay the rent in advance of 18<sup>th</sup>; Mr. Law will be paid his usual Management Fee and that traders must be informed that trading must cease at 2.00 p.m. to allow the stalls to be dismantled and The Square re-opened by 4.00 a.m. in accordance with the Road Traffic Order. Cllr. Smith seconded the proposal which was carried unanimously. (Vote 4 For. 0 Against. 0 Abstentions).
- A letter had been received from Mr. & Mrs. Wyatt regarding noise and the setting up of the market. It was agreed a suitable reply be sent to Mr. & Mrs. Wyatt.

**167. To Discuss the Budget for 2012/2013**

The TC circulated the proposed Market Budget. She pointed out the increase to the income figure due to the rent for stalls being increased by 10% from 1<sup>st</sup> April, 2012 and three new stalls being commissioned. Cllr. Howrihane declared a prejudicial interest. After discussion, Cllr. Smith proposed that a figure of £2,500 for a Project re. new market stalls and canopies be included in the Budget. Cllr. Brooks seconded the proposal which was carried. (Vote 3 For. 0 Against. 1 Abstention). After further discussion, Cllr. Johns proposed that the draft Budget be accepted as the Market Committee’s Budget for the financial year 2012/2013. Cllr. Smith seconded the proposal which was carried unanimously. (Vote 4 For. 0 Against. 0 Abstentions).

**168. Close**

Cllr. Johns closed the Meeting at 8.05 p.m.

Signed .....

Dated .....