

**MINUTES OF MARKET'S COMMITTEE MEETING HELD ON
Wednesday 10th June 2009 at 7.30 p.m. in Suite B, Council Offices, Holsworthy**

Present: Cllrs. P. Johns, B. Harris, D. Smith, R. Buckingham and E. Squire
Mr. Clive Baker, Market Manager
Town Clerk in Attendance

1. Apologies

Cllr. B. Priddy

2. Declaration of Interests

The Chairman asked Members to declare their interests for items on the Agenda as and when they arise.

3. Minutes of last meeting

Cllr. Harris proposed that Cllr. Johns sign the Minutes of the previous Meeting held on 13th May, 2009 as a true record. Cllr. Squire seconded the proposal which was agreed. (Vote 5 For, 0 Against, 0 Abstentions). Cllr. Johns, as Chairman, duly signed the Minutes.

4. Matters arising

Cllr. Johns confirmed that following the May Meeting, the Chamber of Trade had used a stall in the Market to advertise the Pocket Finder Guide.

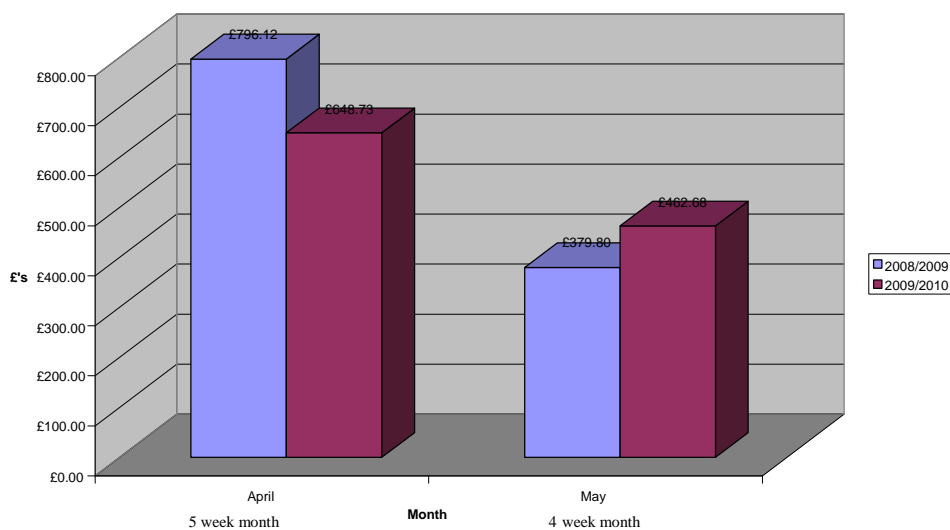
5. Market Accounts - To receive the Income and Expenditure breakdown for Holsworthy Market for the month of May, 2009 and the year on year comparison table.

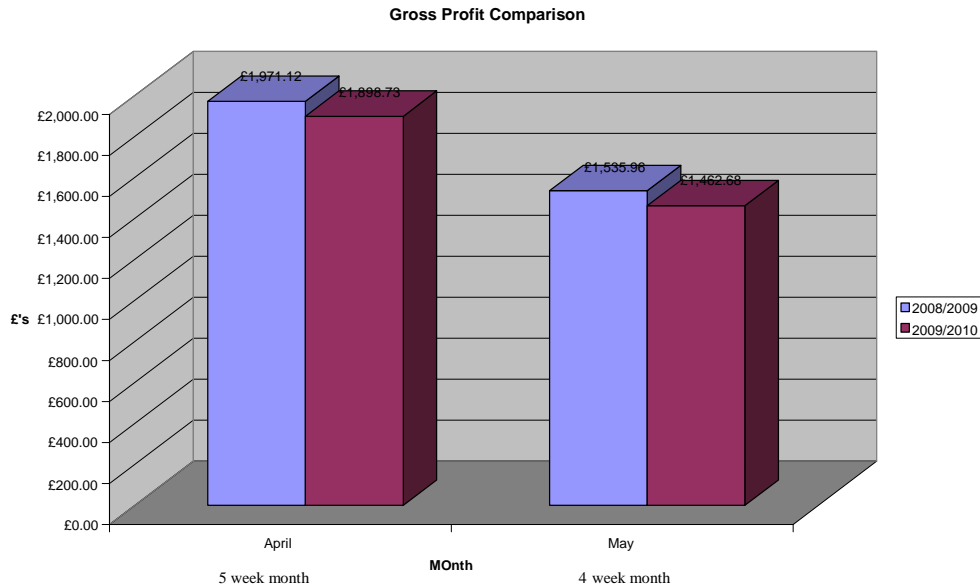
DATE	MARKET TAKINGS	MANAGEMENT FEE	OTHER EXPENSES	NET PROFIT	REASON FOR EXPENSES
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MAY

06.05.09	£426.20	£250.00		£176.20	
13.05.09	£379.16	£250.00		£129.16	
20.05.09	£350.59	£250.00		£100.59	
27.05.09	£306.73	£250.00		£56.73	
				£0.00	
TOTAL	£1,462.68	£1,000.00	£0.00	£462.68	

Net Profit Comparison





6. New/Amended Application – to assess new and amended Market Trader applications.

The Clerk reported that one new application had been received from Mr M. Hall wishing to sell ice cream. The application was discussed and Cllr. Johns proposed that the application be approved. This was seconded by Cllr. Smith and agreed. (5 For, 0 Against, 0 Abstentions.)

Mr Baker advised the Committee that he had been approached by a Butcher/Baker selling meat, poultry and pies who wished to trial the market on a casual basis.

7. Pannier Market Operations

Mr Baker advised the Committee:

- He had been talking with Market Traders regarding changing the layout of the Market to fill the dead space that can be left outside Soul Mates and The Card and Gift Shop.
- He was now involved with several Markets in the area (Tintagel, Bude, Camelford) and is encouraging Traders to attend all of the Markets. This should hopefully bring more Traders into Holsworthy on a Wednesday.
- West Devon Bakeries has stopped attending the Market.

Cllr. Johns asked after the Italian stall which sells olives, oils and breads. Mr Baker said he had tried to contact the Trader but to no avail.

Cllr. Johns queried Trading on the 27th May 2009 and an incident whereby a Trader received a Fixed Penalty Notice. Mr Baker confirmed the 27th May as a particularly bad weather day. The Clerk provided the Committee with an update on the Trader who had been issued a penalty, and confirmed that on this occasion TDC had cancelled it.

Cllr. Johns reported that she had received complaints regarding the very early start of the Market i.e. 3.30am. Mr Baker said this had now changed to 4.30am and he had spoken to all his operatives about noise levels. Cllr. Squire said she had spoken to a resident of the Square, who said she was not woken by the market and Mr Baker was very good at liaising with residents.

Mr Baker advised that he is short on trolleys for transporting the new stalls. After discussion the Town Clerk was instructed to investigate the cost of trolleys with agents who deal with factory closures. It was suggested that Leaderflush Shapland at Barnstaple would be worth contacting.

Cllr. Smith reported that he had spoken to Mr. Maunder who had advised him that he would be open to negotiation regarding the purchase of the storage sheds. As an Offer to Treat has been made, the Clerk was instructed to place the item on the next full Council agenda for discussion.

Mr Baker reported that Bude Market may be interested in renting some of the market stalls from the Town Council. Mr Baker said he would erect, dismantle and transport them. Cllr. Smith proposed that the Committee agreed in principle. This was seconded by Cllr. Squire and agreed. (5 For, 0 Against 0 Abstentions). It was agreed that this matter should be discussed by full Council and the Clerk was instructed to agenda the item for the July Council Meeting.

The Clerk advised the Committee that she had been contacted by the North Devon Journal asking if the Town Council would like to place an advert for the Market in a feature on St Peter' Fair, in the 2nd July 2009 edition. The cost would be £25.00 for a credit card size advert, which is 5cm x 6.5cm. The closing date for entries being 23rd June 2009. Cllr. Squire proposed that the advert was placed. This was seconded by Cllr. Smith and agreed. (5 For, 0 Against, 0 Abstentions). The Clerk requested instructions from the Committee on the wording of the advert and it was agreed that it would contain a picture of the Market and the following text 'Come and Visit Holsworthy Market on St Peter's Fair Day and below the website address 'www.holsworthy.net'.

8. To Review the Market Licence Terms and Conditions with a view to Extending the Trading Times of the Market.

Mr Baker confirmed he had spoken to the Market Liaison Representatives, who have spoken to the Traders, and 99% of the Traders are happy for the trading times of the Market to be extended to 3.00pm.

Cllr. Johns proposed that the trading times be extended to 3.00pm. This was seconded by Cllr. Squire and agreed unanimously. (5 For, 0 Against, 0 Abstentions.) The Clerk was instructed to include a tear-off slip on the covering letter to Traders, which Traders must sign and return to confirm that they understood the change in times, and the associated implications, which would mean that trading cannot cease until 3.00pm and that no vehicles will be allowed in the square until after 3.00pm. In order to provide adequate notice it was agreed that the new trading times would not come into force until 8th July 2009.

Cllr. Squire asked what would happen in the winter regarding the trading times and after discussion it was agreed that this would have to be monitored.

Cllr. Harris queried the procedure for checking Traders Public Liability Insurance. The Clerk and Mr Baker confirmed that annual inspections took place.

9. Clerk's Report

The Clerk advised the Committee that the traffic cones had arrived and were being used.

Following a site meeting and instruction from Mr Bruce Pedrick of Devon County Council Highways, the holes which contained the 'Emergency Vehicle Only' signs had been removed from the Square when the resurfacing was carried out. This was because they did not comply with Chapter 8 and were deemed a safety hazard. Mr Pedrick had confirmed that they did not need to be replaced as the current signage was sufficient

The Clerk reconfirmed to the Committee that the Chapter 8 training Mr Baker had undertaken had been necessary. This matter had been raised by Cllr. Smith, who had made investigations with DCC Officers and had been given the wrong information.

10. Close

The Meeting closed at 8.15 p.m.

Signed

Dated