



HOLSWORTHY TOWN COUNCIL

Clare Dalley
Town Clerk and Responsible Financial Officer
Tel: 01409 253312
E-mail: holsworthytowncouncil@yahoo.co.uk

4 The Square
Holsworthy
Devon
EX22 6DL

1st September 2009

To: All Members of the Market Committee

Dear Councillor

You are hereby summoned to attend the **Market Committee Meeting**, to be held in Suite B, Town Council Offices, Holsworthy, **on Wednesday, 9th September 2009, commencing at 7.30pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Yours sincerely

Clare Dalley
Town Clerk

AGENDA

1. **Apologies for absence.** (Please make any apologies known to the Town Clerk).
2. **Declaration of Interests** – To receive declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Minutes of Last Meeting** – To sign the Minutes of the Market Committee Meeting held on 10th August, 2009.
4. **Matters Arising** - to consider matters arising from the Minutes of the 10th August, 2009 Meeting not already covered by the Agenda. For information only.
5. **Market Accounts** - To receive the Income and Expenditure breakdown for Holsworthy Market for the month of August and the year on year comparison charts. (Copy enclosed.)
6. **New/Amended Applications** - To assess new and amended Market Trader applications.
7. **Stall Charges** - To review the stall charges for financial year 2010/2011. (Details of the current stall charges are enclosed,)
8. **To Discuss the Market Budget for 2010/2011.** (A draft budget prepared by the Clerk is enclosed.)
9. **Clerk's Report** - To receive a report from the Clerk for information only.

In view of the special or confidential nature of the following business to be transacted, it is advisable, in the public interest, that the public and press be temporarily excluded and they will be instructed to withdraw.

10. A Full Review of Market Operations.

11. Close

Clrs: P. Johns, B. Harris, B. Priddy, D. Smith, E. Squire and R. Buckingham
