

**MINUTES OF HIGHWAYS' COMMITTEE MEETING HELD ON
Wednesday, 14th September 2011 at 10.00 p.m. in Council Chambers**

Present: Cllrs. Prentice, Le-Roy, Watson and Burtenshaw

Town Clerk in attendance
Sam Harris - TDC Enforcement Officer
Tony Curtis - DCC

11. Apologies

Cllrs. Buckingham, Cllr. Ede and J. Pepworth had sent apologies.

12. Declaration of Interests

The Chairman asked Members to declare their interests in items on the Agenda as and when they arise.

13. Minutes of the Last Meeting

Cllr. Prentice proposed that as the Minutes of the Meeting on 10th August, 2011 had been ratified at a Meeting of the full Council held on 7th September, 2011 be signed as a true record. Cllr. Burtenshaw seconded the proposal which was carried. (Vote 4 For. 0 Against. 0 Abstentions).

14. Matters Arising

Item 6 – Signage – Cllr. Prentice will go back to Mr. Bradford in this regard and the subject will be carried forward to the next meeting.

Item 7 – street lighting – Cllr. Burtenshaw to provide the TC with the number sited on the street light to enable her to report it to DCC Highways. Cllr. Burtenshaw had contacted Cllr. Parsons regarding the knotweed problem which had been reported some time ago. Cllr. Parsons said he will take this up.

T. Curtis arrived at 10.05 a.m. The TC introduced Mr. Curtis to the Meeting. He explained his role at DCC Highways.

Item 7 – knotweed - Cllr. Burtenshaw confirmed that she had received a reference number in relation to reporting the knotweed. Mr. Curtis explained that this meant that the problem is in the system and would be dealt with as soon as possible.

Item 7 – discarded signs – Ms. Pepworth had confirmed that the signs had been collected and returned to the depot.

Item 7 – Glebelands parking – Cllr. Le-Roy explained a problem with a car parking on the junction of Glebelands and the road leading to Glebe Meadow. She was advised that when this happens she should contact the Police as it appeared to be an obstruction problem.

Item 7 – weeds – Mr. Curtis confirmed that, because of financial constraints, DCC will no longer deal with this problem. After discussion, it was agreed that the TC will contact Andrew Waite, TDC, regarding the weeds in and around Manor Courtyard, bringing to his attention the fact that the drainage channel is blocked because of the weeds. She would also query whether TDC is responsible for/will clear weeds in the Square. Cllr. Prentice said it would be a good idea to liaise with the Chamber of Trade (C of T) regarding the individual shop owners clearing their own 'patch' of weeds. It was agreed that before contacting Cllr. Johns, secretary of the C of T, the TC would await a reply from Andrew Waite.

Item 7 – Bodmin St./Parsons Close junction – Cllr. Prentice explained that this had been an ongoing issue since before 2005. Mr. Curtis confirmed that he believed there are two proposals, being looked at by DCC, regarding this issue. He had no details of the proposals. It was agreed that the TC would e-mail Cllr. Parsons regarding several issues; the Bodmin Street/Parsons Close junction, the knotweed problem and the general weed problem in Holsworthy. It was also agreed that an Item be placed on the Agenda for the Full Council Meeting in October regarding the weed problem.

Item 8 – Redrow/Trewyn Road Cllr. Prentice reported that although the road is now open, there are ongoing issues surrounding the Redrow Development and works carried out in Trewyn Road. A resident of Trewyn Road had been monitoring the situation and collecting evidence, as has Cllr. Prentice. He would be asking for a meeting with TDC and DCC Highways at a future date.

15. To Discuss Matters Relating to Highways

Cllr. Watson queried the subject of salt gritters that had been brought to the attention of the Full Meeting of Holsworthy Town Council on 7th September. The TC said that an Item would be placed on the Agenda of the next F&GP Meeting regarding, not only, the financial implications of being provided with a gritter to be towed by a 4x4 and the hand gritter, but also a number of issues surrounding the machine and supply of salt.

Mr. Curtis told the Meeting that there are a lot of issues surrounding this subject; health and safety, etc. It was agreed that the TC would contact Cllr. Parsons to obtain written confirmation of all aspects of the gritters i.e. insurance, training, storage of salt, sources of salt, cleaning of machinery, etc.

Cllr. Watson queried the best way of reporting potholes. The TC explained that reporting can now be done on the DCC website. Mr. Curtis confirmed that this should be the quickest way of getting potholes dealt with.

Cllr. Prentice asked Mr. Curtis if the section of road at Woodford Bridge was going to be dealt with. Mr. Curtis confirmed that the location was due to be resurfaced this year.

Cllr. Le-Roy reported the disgusting condition of the 'alleyway' leading from The Square to The Mowhay and asked who owned it. The TC said this had been an ongoing issue for a long time and believed that Finn & Busby, Solicitors, owned it, although communication sent nearly a year ago had not had a response. It was agreed that the TC would write again and report back to the Highways' Committee.

Mr. Curtis informed the Meeting that a tree survey of the area had taken place. Trees had been identified which would need either remedial work or complete removal. Notification of work required had been sent to individual land owners, who would be legally required to have the work carried out. Trees on DCC land would be dealt with i.e. Western Road.

16. Town Clerk's Report

The TC had nothing to report.

17. Close

Cllr. Prentice closed the Meeting at 10.43 a.m.

A date/time for the next Meeting of the Highways' Committee will be set at a later date.

Signature **Date**