

**Minutes of Finance and General Purposes Committee Meeting held on
Wednesday, 28th July, 2010 at 7.00 p.m. in Suite B, Town Council Offices**

Present: Cllrs. D. Jose, B. Priddy, D. Smith, R. Kennedy and R. Brown

In Attendance: Acting Town Clerk

71. Apologies

Cllr. Squire had sent apologies. Cllr. Brown had sent apologies for possible lateness.

72. Declaration of Interests

No declarations were noted, and the Chairman requested that all Cllrs. declare any interests as they arose.

73. Finance and General Purposes Meeting Minutes

The Minutes of the Meeting held on 30th June, 2010 were ratified at the full Council Meeting on 14th July, 2010. Cllr. Priddy proposed the Minutes be signed as a true and accurate record. Cllr. Smith seconded the proposal which was carried unanimously. (Vote 4 For. 0 Against. 0 Abstentions.) Cllr. Jose duly signed and dated the Minutes.

Cllr. Brown arrived at 7.04 p.m.

74. Matters Arising

There were no matters arising.

75. Accounts due for Payment and Budget Review

The accounts for the Town Council were presented to the Committee. The ATC explained the contras listed and the fact that there were two invoices from Plandscape, as they had not presented an invoice for June previously. The accounts were checked and Cllr. Priddy proposed the accounts be paid. Cllr. Jose seconded the proposal which was carried unanimously. (Vote 5 For. 0 Against. 0 Abstentions.)

The Budget sheet was circulated. Total expenditure stood at 19.9% and total income is at 40.2%.

76. To Discuss the Moving and Storage of Items Owned by Holsworthy Town Council Located in the Council Chambers whilst the Chambers Undergo Refurbishment

The ATC explained that TDC are refurbishing the Market Hall and Council Chambers from 17th September to 1st November, 2010. This means that items owned by Holsworthy Town Council will have to be moved and stored for that period of time. A quote had been received from Buckingham's for carrying out the removal, storage and replacing the items back in Council Chambers. After discussion, Cllr. Smith proposed that the quotation from Buckingham's be accepted. Cllr. Kennedy seconded the proposal which was carried unanimously. (Vote 5 For. 0 Against. 0 Abstentions). Cllr. Smith undertook to deal with the insurance of the items whilst in storage.

77. To Discuss the Venue of Holsworthy Town Council's Meeting on 6th October 2010 and Possibly 3rd November, 2010

Due to the refurbishment of the Council Chambers, the venue for the Meeting of the full Council scheduled for 6th October will have to be moved. If work is not completed by the 1st November this will also apply to the Meeting scheduled for 3rd November, 2010. Cllr. Brown informed the Meeting that the dining room in the Masonic Lodge had been offered as a venue. Cllr. Smith informed the Meeting that Council's cannot hold their Meetings in licensed premises, thus the Meeting cannot be held at the Masonic Lodge. After discussion, the ATC was instructed to liaise with Cllr. Squire as to the possibility of the Meeting being held in the School Room of the Chapel.

78. To Discuss the Assets Register and Decide which Items Should be Revalued

Cllrs. went through the Asset Register and decided upon the items which they deemed need revaluing. Cllr. Brown proposed that the ATC be instructed to ring Bonhams and arrange for them to come in to the Council offices and give a quotation for valuing the items. Cllr. Kennedy seconded the proposal which was carried unanimously. (Vote 5 For. 0 Against. 0 Abstentions).

79. Acting Clerk's Report

The Acting Town Clerk reported as follows:

- The Autumn Edition of the Newsletter is with the proof readers. Peter Peter & Wright are sponsoring this edition and the amount of £50 will mean that production of 1,000 will cost £12.95.
- The Police Fun Day will take place on 22nd September, 2010. The ATC informed the Meeting that Holsworthy Town Council had made a contribution of £100 each year for the past two years. After discussion, Cllr. Jose proposed that a contribution of £100 be made to the Holsworthy Police Force towards the Community Fun Day. Cllr. Smith seconded the proposal which was carried unanimously. (Vote 5 For. 0 Against. 0 Abstentions).
- The ATC informed the Meeting that, as instructed by the full Council on 14th July, she had acknowledged receipt of Mr. Hannaford's quotation for dismantling the 'Welcome to Holsworthy' sign. As it was unlikely that Mr. Hannaford could hold this price until after the Chamber of Trade have their Meeting in September, she enquired as to how the Committee wished to proceed. After discussion, Cllr. Smith proposed that a recommendation be made to the next Meeting of the full Council on 4th August, that the 'Welcome to Holsworthy' Sign be dismantled and stored in the Market Storage, until such time as the Chamber of Trade decide how they wish to proceed. Cllr. Brown seconded the proposal which was carried unanimously. (Vote 5 For. 0 Against. 0 Abstentions).
- The advertisement re. applying for Grants from Holsworthy Town Council for the year 2011/2012 will appear in The Holsworthy Post week commencing 2nd August. The closing date for applications to be returned to the ATC will be 20th September and the F&GP Committee will discuss these at the Meeting of the Committee scheduled for 29th September, 2010. The recommendations of the Committee will be presented to the Meeting of the full Council on 6th October, 2010.
- The ATC confirmed that a letter had been sent to the Magpie/RBL Club informing it of the Council's decision to allow them to pay the annual rent due on a monthly basis.
- She brought to the Meeting's attention a briefing received from NALC regarding the proposed freezing of council taxes.
- She also brought to the Meeting's attention an e-mail received from the ex-Town Clerk, Mrs. Dalley, requesting information under the Freedom of Information Act.

80. Close

There being no further business Cllr. Jose declared the meeting closed at 8.08p.m.

Signed

Date