

**Minutes of Finance and General Purposes Committee Meeting held on  
Wednesday, 27<sup>th</sup> January 2010 at 7.00 p.m. in Suite B, Town Council Offices**

**Present:** Cllrs. R. Kennedy, D. Jose, B. Priddy, D. Smith, E. Squire and R. Buckingham

**In Attendance:** Town Clerk, Assistant to the Town Clerk

Mr. B. Parrish and Mrs. B. Moore representing Holsworthy Football Club

**1. Apologies**

There were no apologies

**2. Declaration of Interests**

No declarations were noted, and the Chairman requested that all Cllrs. declare any interests as they arose.

**3. Finance and General Purposes Meeting Minutes**

The Minutes of the Meeting held on 16<sup>th</sup> December, 2009 were ratified at the full Council Meeting on 13<sup>th</sup> January 2010. Cllr. Buckingham proposed the Minutes be signed as a true and accurate record. Cllr. Squire seconded the proposal which was carried unanimously. (Vote 6 For, 0 Against, 0 Abstentions.) Cllr. Kennedy duly signed and dated the Minutes.

**4. Matters Arising**

There were no matters arising.

Cllr. Squire proposed that Standing Orders be suspended in order for the guests at the meeting to speak. This was seconded by Cllr. Priddy and agreed unanimously. (Vote 6 For, 0 Against, 0 Abstentions).

**5. To Discuss, with Representatives of Holsworthy Football Club, the Annual Rent Payable for Upcott Field which is due to be Reviewed in 2010**

Cllr. Kennedy welcomed Mr. Parrish and Mrs. Moore to the Meeting. The Town Clerk explained that a review of the annual rent paid by the Football Club was being undertaken; this is reviewed every 7 years and is due to take effect in August. The rental was set at £1K at the last review. Mr. Parrish gave 'historic' background details regarding the leases and rent paid by both the Football Club and the RBL/Magpie Club. Mrs. Moore gave copies of the Football Club's accounts for years 2007, 2008 and 2009 to the Clerk. Mr. Parrish reported that the Football Club, as could be seen from the accounts, struggle to make a profit. After discussion, Cllr. Kennedy thanked Mr. Parrish and Mrs. Moore for attending the Meeting, explained that the Council would have discussions on how to proceed and would keep the Football Club fully informed as matters progressed, stating that it is important to keep the lines of communication open.

Mr. Parrish and Mrs. Moore left the Meeting at 7.20 p.m.

Cllr. Priddy proposed that the Meeting return to Standing Orders. This was seconded by Cllr. Squire and agreed unanimously. (Vote 6 For, 0 Against, 0 Abstentions).

Cllr. Kennedy asked Cllrs. for any comments they may wish to make regarding the rent review. The Town Clerk informed the Meeting that Mr. Andrew Waite, TDC, had copies of the leases held by the Football Club and the RBL/Magpie Club and could give advice the Council regarding the review. The Annual Rent Review will be placed on the Agenda for further discussion at a Finance & General Purposes Committee Meeting.

**6. Accounts due for payments**

The accounts for the Town Council were presented to the Committee. The accounts were checked and Cllr. Squire proposed the accounts be paid. Cllr. Priddy seconded the proposal which was carried unanimously. (Vote 6 For, 0 Against, 0 Abstentions.)

**7. Budget Review**

The Meeting reviewed the Budget. It was noted that the expenditure stood at 67.9% which is under budget, and the income stood at 92.9% which is over budget. Cllr. Kennedy asked if there were any comments relating to the Budget. There were none.

Cllr. Priddy left the Meeting at 7.40 p.m.

**8. To Discuss the Council's Views on the Turning Off of Street Lights with regard to Carbon Emissions**

The Town Clerk reported to the Meeting that at a Meeting of the Parks' Committee held on 20<sup>th</sup> January 2010, because EDF Energy have increased their electricity charges and introduced a standing charge for the supply to the street light in Stanhope Park, the Committee are recommending to full Council that the street light be turned off. The Clerk went

on to say that she had investigated other Councils' policies on street lights and carbon emissions. Devon County Council has produced a street lighting policy, which the Clerk briefly explained.

Cllr. Priddy returned to the Meeting at 7.45 p.m.

After discussion, Cllr. Smith proposed that Holsworthy Town Council support Devon County Council in their endeavours to reduce street lighting and carbon emissions, providing it does not endanger public safety. The proposal was seconded by Cllr. Jose and carried. (Vote 5 For. 0 Against. 1 Abstention).

**9. Clerk's Report**

The Clerk reported as follows:

- She gave an update on the Cycle Time Trials 2011, having met with Mr. Harwood and Mr. Dudley. She circulated notes made on that Meeting see **Appendix 1**.
- At a Meeting of the Parks' Committee a quotation for the maintenance of Stanhope Park was discussed. The Committee is recommending to full Council that the grounds' maintenance at Stanhope Park be given to the company, Plandscape, for the year 2010/2011.
- Officers of TDC will be present at the Planning Committee Meeting, to be held on 2<sup>nd</sup> February 2010, to answer any questions regarding the Core Strategy.
- There will be a Meeting of the Newsletter Committee on 9<sup>th</sup> February, 2010.
- Documentation has been received from SW Employers and the invoice and 'green book' will follow shortly.
- The Transfer Deed regarding the strip of land at Parsons Close has been signed and completion is imminent.

**10. Close**

There being no further business Cllr. Kennedy declared the meeting closed at 7.51 p.m.

**Signed** .....

**Date** .....

## Appendix 1

### Notes from Cycling Time Trial Meeting held on Tuesday 26<sup>th</sup> January 2010 in Suite A, Town Council Offices, Holsworthy

**Present:** Mr. Peter Harwood, Mr. Ian Dudley and Mrs. Clare Dalley

Mr Harwood circulated an A3 map of Holsworthy Town, together with a possible Traffic Management Plan for Holsworthy.

The traffic management plan was discussed in some detail, with consideration being given to road closures, marshalling of junctions and the requirement for barriers in particular areas of the Town.

Mrs Dalley confirmed that she would speak to Devon County Council Highways' Department and Torridge District Council to ascertain if barriers could be borrowed from them for the day.

An inspection was then undertaken, by all three present, of the roads to be closed and the junctions that would require marshalling and Mr Dudley took notes at specific locations, for example where extra marshalling was required.

Having examined the areas, it was agreed that in order to give residents vehicular ingress and egress to their properties the diversion route required for the road closures would need to be operated as a one way system.

At the end of the inspection it was agreed that the next step would be to organise a meeting with a representative of DCC Highways' Department and Sgt. Pennie Channing of Holsworthy Police.

During the meeting several other topics were touched upon, such as ways in which to keep children entertained during the proceedings as well as other spectators. Several suggestions were made, including setting up a children's' time trial, using the cycle path in Stanhope Park, and also the possibility of cycling proficiency lessons/tests.

#### Actionable Points from the Meeting are as Follows:

1. Arrange meeting with Highways' and the Police – **Mrs. Dalley**
2. Investigate the location of metal barriers and arrange for their hire – **Mrs. Dalley**
3. Investigate the possibility of free car parking at Manor Car Park and Well Park – **Mrs. Dalley**
4. Update to be provided to Holsworthy Town Council – **Mrs. Dalley**
5. Notes of Meeting to be forwarded to Mr. Harwood, Mr. Dudley and Mr. Robertson – **Mrs. Dalley**