



HOLSWORTHY TOWN COUNCIL

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4 The Square
Holsworthy
Devon
EX22 6DL

18th January 2011

To: All Members of the Finance and General Purposes Committee

Dear Councillor

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting**, to be held in **Suite B, Town Council Offices, Holsworthy, on Wednesday 26th January, 2011 commencing at 7.00 p.m.** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public are welcome to attend.

Yours sincerely

Maureen Fenner
Acting Town Clerk

AGENDA

1. **Apologies for absence.** (Please make any apologies known to the Town Clerk)
2. **Declaration of Interests** – To receive declarations of personal and prejudicial interests in respect of items on this Agenda.
3. **Finance and General Purposes Meeting Minutes** – To sign and agree the Minutes of the F&GP Committee Meeting held on 15th December, 2010
4. **Matters Arising** – To consider matters arising from the Minutes of 15th December, 2010 Meeting, not already covered by the Agenda. For Information only.
5. **Accounts Due for Payment and Budget Review** – To examine and agree the accounts due for payment.
6. **Acting Town Clerk's Report** – To receive a report from the ATC for information only.

In view of the special or confidential nature of the following business to be transacted, it is advisable, in the public interest, that the public and press be temporarily excluded and they will be instructed to withdraw.

7. **To Discuss the Role and Employment of the Acting Town Clerk**
8. **Close**

Cllrs: Jose, Priddy, Smith and Squire
