

**Minutes of Council Meeting held on Wednesday, 7<sup>th</sup> April, 2010 at 7:00pm in the Council Chambers**

**Present:**

Chairman: Cllr. E. Squire

Councillors: Cllrs R. Buckingham, B. Priddy, D. Smith, P. Johns, R. Brown, R. Latty, D. Jose, M. Barfett, R. Kennedy and M Heslip

Acting Town Clerk in attendance

**1773**

**APOLOGIES FOR ABSENCE**

There were no apologies

**1774**

**DECLARATION OF INTERESTS**

The Mayor requested that interests be declared as matters arose.

**1775**

**PUBLIC OPEN QUESTION TIME**

No matters arose.

**1776**

**POLICE REPORT**

Cllr. Brown reported that Cllr. Barfett had been contacted by PCSO Mandy Brown, sending her apologies. There had been an incident in the bus shelter and she had to go to Barnstaple. The Police Fun Day will be in September and Holsworthy Police have set up a 'Safer School' scheme in partnership with the College – the first in Devon.

**1777**

**COUNCIL MEETING MINUTES**

Minutes of the Council Meeting held on 3<sup>rd</sup> March, 2010 and an Extraordinary Meeting held on 17<sup>th</sup> March, 2010 had previously been circulated. Cllr. Jose proposed that the Minutes of the Council Meeting held on 3<sup>rd</sup> March, and the Extraordinary Meeting held on 17<sup>th</sup> March, 2010 be approved. This was seconded by Cllr. Buckingham and agreed. (Vote 9 For. 0 Against. 0 Abstentions).

Cllr. Barfett arrived at 7.05 p.m.

**1778**

**MATTERS ARISING**

Cllr. Smith referred to the Extraordinary Minutes of the 17<sup>th</sup> March, 2010. Item 1725 should in fact be 1775 and the Acting Town Clerk (ATC) will correct this. Cllr. Smith said he would like to make a comment about this Item. He proposed this should be held in Committee after Item 22 on the Agenda. Cllr. Heslip seconded the proposal which was carried unanimously. (Vote 11 For. 0 Against. 0 Abstentions).

**1779**

**MAYOR'S ANNOUNCEMENTS**

The Mayor reported that she had attended the opening of the Shadrack Block at the Community College; the Model Exhibition held by the Vintage Rally organisation and had visited Roadford Lakes where the South West Lakes Trust had explained their conservation work.

**1780**

**TO RECEIVE NOMINATIONS FOR MAYOR DESIGNATE**

Cllr. Smith suggested that this should be put back for a month and explained that, historically, this subject had been held in May, and only in recent times had it been discussed in April. Cllr. Squire replied that she felt that, for stability within the Council and the Town, it was not a good idea to keep this subject "in limbo" for another month. Cllr. Latty expressed his agreement. Cllr. Squire asked for nominations for Mayor Designate. Cllr. Heslip proposed Cllr. Smith. There was no seconder. Cllr. Kennedy proposed Cllr. Brown. Cllr. Jose seconded the proposal which was carried. (Vote 8 For. 1 Against. 2 Abstentions).

**1781**

**TO RECEIVE NOMINATIONS FOR DEPUTY MAYOR DESIGNATE**

Cllr. Squire asked for nominations for Deputy Mayor Designate. Cllr. Buckingham proposed Cllr. Kennedy. Cllr. Jose seconded the proposal which was carried. (Vote 11 For. 0 Against. 0 Abstentions).

County Councillor Parsons arrived at 7.15 p.m.

Cllr. Smith proposed that Standing Orders be suspended. This was seconded by Cllr. Buckingham and unanimously agreed. (Vote 11 For. 0 Against. 0 Abstentions).

## 1782

### COUNTY COUNCILLOR'S REPORT

Cllr. Parsons gave a brief update on the situation surrounding the Planning Appeal, regarding the Old Showfield and S106 Agreements. He confirmed that a barrister would be looking after the views of the Council. The ATC confirmed that an e-mail had been received from TDC stating that, although Holsworthy Town Council had requested the Appeal be held in Holsworthy, it was felt the Market Hall was not big enough; was not available for the 3 days of the Appeal and did not have a separate room for the Inspectorate. The Memorial Hall was also unavailable for the 3 days.

Cllr. Parsons reported that the Local government Review was still ongoing. A brief discussion took place. Cllr. Parsons said that Highways are working hard to get work done re. potholes, etc; the Lengthsman would also be getting more support and therefore the work that he carried out could be extended. Cllr. Parsons informed the Meeting he would be meeting with Christine Channon, Government Minister, when she visits Holsworthy College and Ashwater and Bradworthy Schools.

Cllr. Smith referred to, what he sees as, DCC's erroneous figures regarding school places in Holsworthy. All Cllrs. expressed their concerns, as did Cllr. Parsons, who confirmed that he is actively pursuing the ways in which DCC arrive at the figures produced.

Cllr. Parsons then expressed his concerns about the way in which rural areas are being neglected by Central Government; a general discussion took place.

Cllr. Jose asked if there was an update on the moving of the Cattle Market. Cllr. Parsons said he had attended a meeting of all parties involved and that Savilles, the consultants, would be producing different proposals for TDC to consider.

Cllr. Buckingham proposed the Meeting return to Standing Orders. This was seconded by Cllr. Smith and unanimously agreed. (Vote 11 For. 0 Against. 0 Abstentions).

## 1783

### ACCOUNTS DUE FOR PAYMENT AND BUDGET REVIEW

#### HOLSWORTHY TOWN COUNCIL - MARCH TO BE PAID IN APRIL 2010

##### COUNCIL EXPENDITURE

Date	Pay To	Voucher	Gross	Nett	VAT	Reason
08.03.10	BT Payment Services Ltd	105336	£20.91	£18.24	£2.67	Rental charges
10.03.10	EDF Energy Customers PLC	105337	£57.56	£54.82	£2.74	Electricity The Square
24.03.10	C.L. Dalley, M. Fenner & S. Cole	105338-105340	£2,180.37	£2,180.37		Salaries
29.03.10	Ultimate Finance Ltd	105349	£7.36	£6.26	£1.10	Call charges
31.03.10	C. Baker	105363	£125.22	£125.22		Market Manager's Fee
07.04.10	Viking Direct	105341	£37.61	£32.01	£5.60	Stationery
07.04.10	CommuniCorp	105342	£11.00	£11.00		Clerks & Councils Direct Subscription 2010
07.04.10	Concorde Copiers	105343	£151.62	£129.04	£22.58	Copies taken
07.04.10	Orakle	105344	£47.00	£40.00	£7.00	Call out to resolved network issue
07.04.10	Holsworthy Army Cadets	105345	£75.00	£75.00		Newsletter delivery
07.04.10	Cash	105346	£37.02	£37.02		Petty Cash
07.04.10	HM Revenue & Customs	105347	£2,008.78	£2,008.78		PAYE & Nat. Insurance
07.04.10	C. Drew	105348	£324.00	£324.00		Maintenance Badock & Stanhope Park
07.04.10	Holsworthy Carnival	105350	£250.00	£250.00		Grant 2010/2011
07.04.10	Holsworthy Carers' Support Group	105351	£100.00	£100.00		Grant 2010/2011
07.04.10	Holsworthy Museum Society	105352	£200.00	£200.00		Grant 2010/2011
07.04.10	Holsworthy Pre-School Playgroup	105353	£100.00	£100.00		Grant 2010/2011
07.04.10	Holsworthy Good Neighbours' Luncheon Club	105354	£100.00	£100.00		Grant 2010/2011
07.04.10	Torrige, Mid-Devon & Bude Citizens Advice Bureau	105355	£400.00	£400.00		Grant 2010/2011
07.04.10	Rydon Archers	105356	£50.00	£50.00		Grant 2010/2011
07.04.10	St. Peter's Fair Committee	105357	£500.00	£500.00		Grant 2010/2011
07.04.10	Rydon Archery Fun Club-Over 60's	105358	£50.00	£50.00		Grant 2010/2011
07.04.10	Concorde Copiers	105359	£115.55	£98.34	£17.21	Staples

07.04.10	C. Drew	105360	£250.00	£250.00		Building up stone gate
07.04.10	C. Baker	105361	£82.87	£82.87		Market Manager's bonus Oct-March
07.04.10	Devon Playing Fields Association	105362	£35.00	£35.00		Membership subscription 2010/2011
07.04.10	EDF Energy 1 Ltd	105364	£86.56	£82.84	£4.12	Electricity Fixed Charge
<b>TOTAL</b>			<b>£7,403.43</b>	<b>£7,340.81</b>	<b>£63.02</b>	

#### PETTY CASH

Date				
25.02.10	Newspapers		£1.45	£1.45
26.02.10	Stamps - newsletter		£7.52	£7.52
01.03.10	Duplicate key cut -Park		£3.50	£3.50
02.03.10	Stamps		£8.28	£8.28
03.03.10	Water - Cl. Meeting		£1.28	£1.28
04.03.10	Newspapers		£1.45	£1.45
04.03.10	Tea and coffee		£4.98	£4.98
10.03.10	Stamps		£4.68	£4.68
11.03.10	Newspapers		£1.45	£1.45
15.03.10	Milk		£0.49	£0.49
22.03.10	Milk, Newspapers		£1.94	£1.94
<b>TOTAL</b>			<b>£37.02</b>	<b>£37.02</b>

#### COUNCIL RECEIPTS

Date	Paid By	Council	Nett	VAT	Reason
01.02.10	BACS	£480.84	£480.84		Half yearly rent
04.03.10	Cheques	£105.00	£105.00		Newsletter
04.03.10	Cash	£20.00	£20.00		Newsletter
04.03.10	Cash	£126.33	£126.33		Market Takings
11.03.10	Cheques	£160.00	£160.00		Newsletter
11.03.10	Cash	£154.80	£154.80		Market Takings
11.03.10	Cash	£10.00	£10.00		Newsletter
19.03.10	Cash	£173.37	£173.37		Market Takings
19.03.10	Cash	£20.00	£20.00		Newsletter
19.03.10	Cheques	£115.00	£115.00		Newsletter
19.03.10	Cheque	£415.00	£415.00		Rent Penroses Terrace
<b>TOTAL</b>			<b>£1,780.34</b>	<b>£1,780.34</b>	

Cllr. Jose went through the accounts to be paid and asked if there were any queries. There being none, Cllr. Jose proposed the payments be approved. This was seconded by Cllr. Latty and the payments were unanimously accepted. (Vote 11 For. 0 Against. 0 Abstentions).

#### 1784

**TO RECEIVE, AND TO RATIFY THE DECISIONS THEREIN, THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS: -**

- a) **Market's** 10<sup>th</sup> March, 2010
- c) **Finance & General Purposes** 24<sup>th</sup> March, 2010

The Minutes had been circulated prior to the Meeting. Cllr. Squire asked if there were any questions. Cllr. Buckingham proposed that the Minutes of the Committees be approved and ratified. The proposal was seconded by Cllr. Jose and unanimously agreed. (Vote 11 For. 0 Against. 0 Abstentions).

#### 1785

**TO RECEIVE AND DISCUSS PLANNING APPLICATIONS RECEIVED IN MARCH, 2010**

The following application had been received:

1/0195/2010/fFUL Loft conversion (including changes to roof design) and associated works.  
The Poplars

Sanctuary Road, Holsworthy

No Interests were declared and after discussion Cllr. Priddy proposed that the Application be recommended for approval. Cllr. Buckingham seconded the proposal which was carried unanimously. (Vote 11 For. 0 Against. 0 Abstentions).

**1786**

**TO RECEIVE DECISIONS FROM THE DISTRICT COUNCIL ON PREVIOUS APPLICATIONS**

The following permission was drawn to the attention of Cllrs.

1/0061/2010/LBC Non illuminated fascia and projecting sign  
3 Bodmin Street  
Holsworthy

**1787**

**TO DISCUSS A PROPOSAL FROM THE MARKET'S COMMITTEE TO SUSPEND THE MARKET'S DUPLICATION POLICY ON A TRIAL BASIS**

Cllr. Johns explained the Duplication Policy and the Proposal received from the Market's Committee. After a lengthy discussion, Cllr. Priddy proposed that a Meeting of the Market's Liaison Committee be convened, to enable Market Representatives to put forward the views of Traders. This was seconded by Cllr. Squire and carried. (Vote 8 For. 3 Against. 0 Abstentions).

**1788**

**TO DISCUSS A PROPOSAL FROM THE MARKET'S COMMITTEE TO REVISIT THE ASSET MANAGEMENT SUB-COMMITTEE**

Cllr. Johns explained this subject; a sub-committee had been set up some time ago to look at assets held by TDC (in Holsworthy) and whether it would be beneficial for Holsworthy Town Council to take over (if TDC was in agreement) any of those assets. There had been one meeting of the sub-committee. After discussion, Cllr. Johns proposed that the Asset Management Sub-Committee be reformed. This was seconded by Cllr. Smith and unanimously agreed. (Vote 11 For. 0 Against. 0 Abstentions). Cllr. Squire asked for the names of cllrs. who would be prepared to sit on the sub-committee. Cllrs. Johns, Smith, Heslip and Priddy agreed.

**1789**

**TO DISCUSS THE REMOVAL OF THE 'WELCOME TO HOLSWORTHY' SIGN**

After discussion, Cllr. Kennedy proposed that the ATC be instructed to confirm the cost (previously obtained the Mrs. Dalley, ex-Town Clerk) for taking the sign down; this then to be discussed by the F&GP Committee. Cllr. Latty seconded the proposal which was carried unanimously. (Vote 11 For. 0 Against. 0 Abstentions).

**1790**

**TO RECEIVE CORRESPONDENCE**

**Correspondence Received – March 2010**

1. P. Winter – TDC – Showground Appeal requesting info.
2. P. Winter – TDC – acknowledging receipt of info.
3. V. Saunders – TDC – Harvesting Future 1<sup>st</sup> Mtg. of Steering Group 4<sup>th</sup> March
4. TDC – Register of Electors update (**in file**)
5. G. Cox MP – Sewage Works
6. Jag Signs – quote for signs re. Badock
7. LGE monthly update (**in file**)
8. LGE – Advisory Bulletin (**in file**)
9. Project Manager Today – March magazine (**on landing**)
10. L. Curtis – sponsorship possible change
11. L. Curtis – ad. and market stalls
12. TDC – Stanhope Park Community Group – cheque £1k community grant
13. Jag Signs – confirming aspects of quote
14. J. Scott – DCC – Housing Needs Survey in Holsworthy
15. CAB – query on circulation of newsletter
16. L. Curtis – St. Peter's Fair Luncheon – no. of tickets required
17. Plandscape – copies of Site Risk Assess and PUWER Assess. (**originals in file**)
18. T. Jollow – estimates for work on 5 Penroses Terrace (**originals in F&GP file**)

19. V. Saunders – Harvesting Future – Draft Terms of Reference
20. J. Harvey – newsletter delivery
21. P. Hicks – Awareness Group – declining Sun Lounge
22. L. Curtis – luncheon tickets – approx. 50p increase
23. Cllr. Harris – letter of resignation
24. Consult limehouse – Core Strategy
25. DCC – P3 Annual grants and surveys
26. DAPC – Planning Training 23<sup>rd</sup> March
27. TDC – Community Development Cttee Agenda 9<sup>th</sup> March **(landing)**
28. L. Curtis – acknowledging provisional booking
29. P. Hunter – Electoral Officer – documents to be sent
30. J9 booklets and ‘sticker’ – **(booklets on landing)**
31. EDF – new electricity meter to be installed in Sun Lounge
32. P. Hunter – papers for vacancy
33. TDC – Application to be discussed 11<sup>th</sup> March re. 46 affordable houses Old Showground **(copy in Planning box)**
34. Village Green March Issue **(landing)**
35. The Clerk March **(landing)**
36. TDC – Plans Cttee Agenda 11<sup>th</sup> March **(landing)**
37. Sage Payroll Pack 2010 **(in file)**
38. L. Warren – market stall
39. Cllr. Johns – market meeting time
40. Mrs. Cann – parking and youth centre
41. TDC – Standards Committee Agenda – 12<sup>th</sup> March **(landing)**
42. TTVS – Jan. edition
43. Devon Touch – Monthly edition
44. Audit Commission – Appointment of external auditor
45. Coodes – acknowledging cheque
46. Royal Devon & Exeter Trust – March 2010 newsletter
47. Hls Post – ad. re. town’s meeting requesting price
48. Rural Services Network – March issue
49. TDC – Licensing Cttee Agenda 18<sup>th</sup> March **(landing)**
50. TDC – Core Strategy – feedback report will be prepared
51. Catesby – J. Acres – Showground 106
52. Devon Talk – Spring edition **(landing)**
53. Cadets – J. Harvey – Royal visit
54. Cllr. Johns – re request from J. Morrish re. market
55. Cllr. Squire – re. request from J. Morrish re. market
56. Orakle – quote for upgrade of office PC
57. Exeter Council – re. Housing Option Partnership and attending market to promote
58. St. Peter & Paul Church – request re car boot sale – 3<sup>rd</sup> July – **(copy to Markets Cttee)**
59. M. Howrihane – re. Cllr. John’s comments re. market + copy of letter sent to Hls Post **(copy to Cllr. Squire)**
60. L. Curtis – request to print St. Peter’s programme in Summer Newsletter
61. P. Beer – Market Hall roof inspection
62. P. Beer – Market Hall roof inspection (2)
63. L. Curtis – Newsletter re. programme
64. Chamber of Trade Minutes
65. Hls Museum – concerns re. TDC and Museum building **(copy in F&GP folder)**
66. L. Curtis – Market & Chamber of Trade **(copy in Market folder)**
67. Hls. Museum – Market concerns **(copy in Market folder)**
68. P. Beer – TDC – change of roof inspection to 9<sup>th</sup>
69. Gt. Torrington – invite to May Fair Celebration 6<sup>th</sup> May **(copied for Mayor Designate)**
70. P. Beer – TDC – require name for new road extension to Hls. Industrial Estate
71. Police Protection Unit – to Cllr Squire – thanking for attendance at J9
72. Scouts – invite to St. George’s Day Parade – **(copy to Cllr. Squire)**
73. V. Thorne TDC – Devon Home Choice Newsletters (accommodation available)
74. Audit Commission – Annual Audit (return to be with them by 21<sup>st</sup> June)
75. DCC – Parish Paths Scheme 2010/2011 – finance forms **(copy to Cllr. Barfett)**
76. P. Jones – duplication policy on market **(to be discussed as Item 15 of 7<sup>th</sup> April Council Mtg)**
77. Planning Inspectorate – Appeal re. Showfield – Venue moved to Halwill Parish Hall
78. Gt. Torrington – thank for donation to Cllr. Squire
79. TDC – Plans Committee Agenda 1<sup>st</sup> April **(landing)**

80. Rural Services Community – weekly newsletter
81. Cllr. Parsons – Highways issues – Waterloo Road closure and Parsons Place not adopted
82. Cllr. Parsons – copy of e-mail from Area Project Manager (highways)
83. R. Hutchings – intended application for road closure – St. Peter's Fair
84. Sgt. Channing – no objection to above application
85. J. Scott – re. invite to Cl. Mtg.
86. L. Curtis – request for charity market stall
87. W. Rogers – re. attending annual mtg. to receive grant cheque
88. V. Thorne – Draft Gypsy & Travellers Allocations Policy
89. M. Beagley – tree work in Manor Car Park and reasons
90. CAB – accepting invite to Town's Meeting

The ATC drew Councillors attention to the highlighted items.

Item 40 – ATC to provide Cllr. Parsons with a copy.

Item 70 – After discussion Cllr. Smith proposed 'Shadrack Way'. This was seconded by Cllr. Squire and agreed unanimously. (Vote 11 For. 0 Against. 0 Abstentions).

#### **Correspondence Sent – March 2010**

1. P. Winter TDC – Showground Appeal
2. Bideford Council – declining invite
3. Gt. Torrington – donation to Mayor's Appeal
4. Cllr. Squire – paperwork for employees
5. TDC – acknowledging Community Grant £1K for Stanhope Park
6. M. Beer – TDC – drainage problem at 18 The Vineyards –
7. L. Curtis – sponsorship letter being brought to att. Of Council and then F&GP meeting.
8. L. Curtis – price of luncheon tickets
9. CAB – circulation of newsletter
10. J. Harvey – acknowledging e-mail re. distribution
11. L. Curtis – acknowledging e-mail re. luncheon tickets
12. L. Curtis – provisional ticket request (20) for luncheon and amended ad.
13. P. Hunter – TDC Election Officer – re. resignation of Councillor
14. L. Curtis – provision of tickets for luncheon
15. J. Cann – acknowledging her letter re. youth club & parking
16. B. Parrish – football club rental increase
17. G. Norman – Bowling Club meeting invite with Parks
18. Hls. Post – ad. placed for w/c 5<sup>th</sup> April
19. Grants – invites to Town's Mtg.
20. J. Acres Catesby – acknowledging letter
21. Cllrs. Johns and Squire – J. Morrish request re. market 3<sup>rd</sup> April
22. Cllr. Johns – Market Cttee duplication policy decision
23. Lorna Fielker – Exeter – re attending market and charge
24. L. Curtis – St. Peter's programme entry in newsletter
25. M. Howrihane – holding letter re. market
26. L. Curtis – holding letter re. market
27. L. Curtis – Hls. Museum – holding letter re. lease with TDC
28. L. Curtis – Hls. Museum – holding letter re. market
29. J. Scott – housing survey – invite
30. L. Warren – paperwork for market stall request
31. Inland Revenue – P45 C. Dalley
32. Orakle – request for quote for new computer system
33. L. Curtis – charity market stall
34. M. Beagley – acknowledging e-mail re tree work in Manor Car Park

The ATC drew Councillors attention to the highlighted items.

Item 17 – ATC confirmed that Messrs. Norman and Veale would attend the Parks' Committee Meeting on 21<sup>st</sup> April, 2010. The ATC was instructed to write to Mr. Norman confirming their attendance at 7.30 p.m.

#### **Correspondence Received – April 2010**

1. Devon Playing Fields Association – membership 2010/2011
2. TDC – Register of Electors update
3. St. Peter's Fair – market stalls liaison with Market Manager
4. DCC – Highways Surgery 14<sup>th</sup> April
5. TDC – no election

6. L. Curtis – St. Peter's Fair luncheon tickets – confirm?
7. L. Curtis – luncheon – confirm other guests (minister etc)
8. Ruby Country – invite to open day and networking event 22<sup>nd</sup> April. – Evening rsvp 6 – 10 p.m.
9. LGE – advisory bulletin equal pay law
10. J. Acres – Catesby – S106

The Assistant to the Town Clerk drew Councillors attention to the highlighted items.

### **Correspondence Sent – April 2010**

1. A. Waite – concerns re. property in Hls.

The Assistant to the Town Clerk drew Councillors attention to the highlighted item.

### **1791**

#### **ACTING TOWN CLERK'S REPORT**

The ATC reported as follows:

- Co-option – she confirmed that there had been no nominations for an election. She had prepared a poster for co-option. After discussion it was agreed that the closing date for applications, to be returned to the ATC, would be 7<sup>th</sup> May 2010, with applications being discussed at a Meeting of the full Council on 2<sup>nd</sup> June 2010.
- Holsworthy in Bloom – sponsorship is required for this event. Cllr. Squire said she would meet with the ATC and Mayor Designate to discuss this, and Cllr. Heslip said he would enquire as to whether Morrisons Supermarket might be able to assist.
- Recreational Strategy – the ex-Town Clerk had left a note stating that this needed to be completed. Cllr. Smith will investigate.

### **1792**

#### **DISTRICT COUNCILLORS' REPORT**

Cllr. Johns reported that she had attended her first Licensing Committee Meeting and that TDC had been nominated for an award by the National Municipal Journal. Cllr. Brown had nothing to report.

Cllr. Jose left the Meeting at 8.40 p.m.

### **1793**

#### **EXCHANGE OF INFORMATION**

Cllr. Johns informed the Meeting that there is an unsubstantiated rumour that Wroes is closing. A general discussion took place.

Cllr. Squire reported that Mrs. Ede had reported the possible dangerous conditions of the flagpoles. After discussion, it was agreed that the ATC should contact Mark Hampton at TDC for assistance on this subject.

Cllr. Squire proposed that in view of the special or confidential nature of the following business to be transacted, it is advisable, in the public interest, that the public and press be temporarily excluded and they be instructed to withdraw. This was seconded by Cllr. Buckingham and agreed. (Vote 10 For. 0 Against. 0 Abstentions).

Cllr. Latty left the Meeting at 8.50 p.m.

### **1794**

#### **FREEMAN OF HOLSWORTHY**

After discussion, Cllr. Heslip proposed that Liz Curtis been named Freeman of Holsworthy for the year 2010/2011. Cllr. Priddy seconded the proposal which was carried. (Vote 6 for. 0 Against. 3 Abstentions).

### **1795**

#### **MATTERS ARISING – ITEM 1757 EXTRAORDINARY MEETING 17<sup>TH</sup> MARCH 2010**

Cllr. Smith queried the last paragraph of the Minutes held in Committee. This paragraph will stand.

Cllr. Squire explained that as Mrs. Dalley had left the employment of the Council as Town Clerk, Mrs. Fenner had agreed to take on the role, as Acting Town Clerk. However, a Responsible Financial Officer was required. Mrs. Fenner had contacted Lesley Smith at the DAPC, who had confirmed that a Councillor

could take on this role, albeit without remuneration. Cllr. Smith had agreed to undertake the role of RFO, temporarily. Cllr. Squire proposed that Cllr. Smith be temporarily appointed as unpaid RFO. Cllr. Brown seconded the proposal which was unanimously agreed. (Vote 9 For. 0 Against. 0 Abstentions).

After discussion, Cllr. Kennedy proposed that an Item be placed on the Agenda of the next F & GP Meeting as follows: 'To consider changes to the current job specifications of Council employees'. This was seconded by Cllr. Squire and unanimously agreed. (Vote 9 For. 0 Against. 0 Abstentions).

Item 10 of Correspondence Received in April 2010 – Cllr. Smith informed the Meeting that he would be attending the Appeal against Catesby's development application on a personal basis. After discussion Cllr. Smith proposed that Cllr. Johns should prepare a draft reply, to be circulated by the ATC to all Cllrs. for their immediate response. If Cllrs. are in agreement to the draft, the ATC to type up and send. Cllr. Priddy seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions).

**1796**

**CLOSE**

The Mayor formally closed the Meeting at 9.40 p.m.

**Signature .....**

**Date .....**