

**Minutes of Council Meeting held on Wednesday, 1<sup>st</sup> June, 2011 at 7:00pm in the Council  
Chambers, Holsworthy**

**Present:**

Chairman: Cllr. P. Ede

Councillors: Cllrs. P. Johns, P. Burtenshaw, D. Smith, R. Buckingham, J. Parker, S. Willetts, Z. Brooks  
and M. Howrihane

Town Clerk in attendance  
County Cllr. B. Parsons  
District Cllrs. Footitt and Ratledge  
Members of the Public

Cllr. Ede extended a welcome to all Councillors, particularly Cllrs. Brooks and Howrihane who had been co-opted at the last meeting.

**2105**

**APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2106**

**DECLARATION OF INTERESTS**

The Mayor requested that interests be declared as matters arose.

**2107**

**PUBLIC OPEN QUESTION TIME**

Mr. Lee Sycamore asked the Council if he could present to the Council three copies of a plan he had devised to celebrate the Queen's Diamond Jubilee next year. He asked the Council if it would consider this when planning how it was going to celebrate the event. It was agreed that the plan would be discussed at the next F&GP meeting, to be taken back to Full Council.

**2108**

**POLICE REPORT**

A representative of the Police was not present. However, Sgt. Channing had sent a Police Report which had been circulated to all Councillors prior to the meeting.

**Police Report – May 2011**

Crime figures April 2011 – 37 crimes compared to 18 last year.

After a promising start this month the number of burglaries has once again increased significantly.

**May Crimes**

11 Burglaries, 4 Attempt burglaries, 4 Assaults (all minor), 2 Criminal Damage, 6 Thefts, 1 Fraud, 2 Shopliftings and 1 Possession of Cannabis with intent to supply and 1 Drunk and Disorderly.

- 1 male was arrested for burglary and possession of cannabis with intent to supply. He is currently on Police bail with a night time curfew
- 1 male was arrested for 2 of the assaults and is on Police bail
- 1 male was interviewed re one of the shoplifting offences
- 1 female was arrested for being drunk and disorderly in the street. She was held in custody overnight and cautioned the following morning
- 1 female has been interviewed for the remaining 2 assaults
- Of the remaining offences, many are still under investigation by local officers and by CID at Bideford and Barnstaple. There are 2 suspects still to be located and arrested for 2 separate offences.

We have also attended or recorded 2 non-crime domestic incidents and a non-crime child protection concern.

Due to the marked increase in burglaries there has been a co-ordinated response by uniformed, plain clothed and specialist units (dog handler) to provide an increase of both high visibility and more covert policing within the town at the most vulnerable times. Since the 23<sup>rd</sup> May there has only been one crime in Holsworthy.

We still need the public to be vigilant and report any criminal or suspicious activity immediately – please do so via the 999 if offenders are suspected as being present.

We would like to reassure the public that the vast majority of the burglaries have happened within unoccupied premises and that on one occasion when a suspect was confronted by a member of the public – no aggression or violence was offered by the suspect.

### Community Issues

PCSO Emma Tomkies is working with the Fire Service to address concerns raised about parking outside Holsworthy Primary School in Great Oak Meadow  
PS 4298 Pennie Channing

Cllr. Ede asked if any Cllr. had a question, which the Clerk could forward to Sgt. Channing. The TC confirmed that the figures in the report related to May, 2011. Cllr. Johns referred to a spate of burglaries and informed the Meeting that an arrest had been made and the person had admitted to a number of burglaries.

### **2109**

#### **TO RECEIVE AN UPDATE ON THE AGRI-BUSINESS FROM VANESSA SAUNDERS**

Mrs. Saunders had sent her apologies and had suggested to the TC that she (Mrs. Saunders) attend a Meeting with all Councillors to give a detailed update on the agri-business. After discussion, it was decided that, if Mrs. Saunders could attend, the first available date would be 21<sup>st</sup> June at 7.00 p.m. The TC will contact Mrs. Saunders and if the date is appropriate, she will confirm this to Cllrs.

Cllr. Buckingham proposed the Meeting suspend Standing Orders. Cllr. Ede seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions).

### **2110**

#### **COUNTY COUNCILLOR'S REPORT**

Cllr. Parsons congratulated Cllr. Ede on becoming Mayor, and welcomed new and old Cllrs. He commented that the next few years would be difficult. DCC had £55 Million taken out of the budget this year; he confirmed that he had been installed as the new Leader of TDC and is intending to drive things forward. The shared services between TDC and Teignbridge will be looked at, extending the sharing to other authorities and other organisations. He assured the Meeting that TDC would move forward in tackling problems within Planning, he would be especially active regarding the issue of a Development Plan, the present one being outdated. Cllr. Parsons said that Gypsy and Travellers' sites are another issue, and would like to speak with Mayors of Town Councils, perhaps trying to solve this subject together. He said TDC has a number of new Cllrs., who are being encouraged to get into the job; he commented that Cllrs. cannot do anything about subjects if they don't know about them. He thanked the Council for its time.

Cllr. Buckingham proposed the Meeting return to Standing Orders. Cllr. Burtenshaw seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions)

### **2111**

#### **COUNCIL MEETING MINUTES**

Minutes of the Council Meeting held on 11<sup>th</sup> May, 2011 had previously been circulated. Cllr. Burtenshaw proposed that the Minutes of the Council Meeting held on 11<sup>th</sup> May, 2011, be approved. This was seconded by Cllr. Buckingham and agreed. (Vote 7 For. 0 Against. 2 Abstentions). Cllr. Ede duly signed the Minutes.

### **2112**

#### **MATTERS ARISING**

Item 2082 – the TC informed the Meeting that the following vacancies were available: Memorial Hall Committee and the St. Peter's Fair Committee. She said that another vacancy had arisen on the Bude Canal Trust. She asked that any Cllr. interested in representing the Council on these bodies contact her. Item 2083 – All Committees required further members and again asked new Cllrs. to let her know which ones they wished to sit on.

**2113**

**MAYOR'S ANNOUNCEMENTS**

Cllr. Ede reported that she had attended the St. Peter's Fair Committee Cream Tea, commenting that it had been busy, with a very friendly atmosphere. She had also attended, with Cllr. Buckingham, the Deputy Mayor, the Bideford Mayor Introduction Ceremony; they had both been made very welcome and it had been a fantastic evening.

**2114**

**ACCOUNTS DUE FOR PAYMENT AND BUDGET REVIEW**

Cllr. Parker went through accounts due for payment:

**HOLSWORTHY TOWN COUNCIL - MAY TO BE PAID IN JUNE 2011**

**COUNCIL EXPENDITURE**

Date	Pay To	Voucher	Gross	Nett	VAT	Reason
11.05.11	BT Payment Services Ltd	105624	£22.56	£18.80	£3.76	Rental Charges
17.05.11	L. Piper	105625	£120.00	£120.00		Plans & drawings re. market storage
25.05.11	M.Fenner,S.Cole,Btree	105626-105628	£1,191.99	£1,191.99		Salaries
25.05.11	Ultimate Finance Limited	105629	£6.20	£5.17	£1.03	Call charges
25.05.11	South West Water Ltd	105630	£7.59	£7.59		Water - Pavillion Stanhope Park
25.05.11	Swinton Commercial	105631	£155.31	£155.31		Insurance Penroses Terrace 2011/2012
25.05.11	NALC	105632	£15.50	£15.50		Subscription to NALC publication
01.06.11	Concorde Copiers	105633	£22.02	£18.35	£3.67	Copies taken
01.06.11	C. Drew	105634	£322.31	£322.31		Maintenance Badock/Stanhope
01.06.11	D.J. Vaughan	105635	£1,080.00	£900.00	£180.00	Prep. Of accounts/annual return/PAYE on line submission
01.06.11	Cash	105636	£44.88	£44.88		Petty Cash
01.06.11	A.C. Harper	105637	£624.00	£520.00	£104.00	Stanhope Park – play equipment m'tenance
01.06.11	A.C. Harper	105638	£2,252.40	£1,877.00	£375.40	Supply new roundabout Stanhope Park
01.06.11	EDF Energy Customers PLC	105639	£51.33	£48.89	£2.44	Electricity The Square
01.06.11	EDF Energy Customers PLC	105640	£15.19	£14.38	£0.81	Electricity Sun Lounge Bodmin Street
01.06.11	Zurich Insurance	105641	£1,492.65	£1,408.16	£84.49	Insurance 2011/2012
01.06.11	EDF Energy Customers PLC	105642	£11.55	£10.62	£0.93	Electricity Pavillion Stanhope Park
01.06.11	C. March	105643	£80.00	£80.00		Updating Website
<b>TOTAL</b>			<b>£7,515.48</b>	<b>£6,758.95</b>	<b>£756.53</b>	

**PETTY CASH**

Date				
21.04.11	Frame re. certificate		£1.50	£1.50
26.04.11	Stamps		£8.64	£8.64
26.04.11	Recorded Delivery Skipton BS		£1.23	£1.23
28.04.11	Postage - Agendas Cl. Mtg.		£4.77	£4.77
06.05.11	Window Cleaning		£8.00	£8.00
09.05.11	Milk		£0.42	£0.42
10.05.11	Water Cl. Meeting		£1.00	£1.00
16.05.11	Milk		£0.42	£0.42
18.05.11	Stamps		£18.48	£18.48
23.05.11	Milk		£0.42	£0.42
<b>TOTAL</b>			<b>£44.88</b>	<b>£44.88</b>

**COUNCIL RECEIPTS**

Date	Paid By	Council	Nett	VAT	Reason
04.05.11	Cheque	£200.00	£200.00		Rent (April) Magpie/RBL
04.05.11	Cash	£118.35	£118.35		Market Takings
09.05.11		£200.00	£200.00		Rent (May) Magpie/RBL
11.05.11	Cash	£110.83	£110.83		Market Takings

19.05.11	Cheque	£415.00	£415.00	Rent Penroses Terrace
19.05.11	Cash	£82.86	£82.86	Market Takings
25.05.11	Cash	£139.66	£139.66	Market Takings

TOTAL

£1,266.70    £1,266.70

Cllr. Parker asked if there were any questions. There being none, Cllr. Parker proposed the payments be approved. This was seconded by Cllr. Buckingham and unanimously agreed. (Vote 9 For. 0 Against. 0 Abstentions). The budget sheets had been circulated prior to the Meeting and Cllr. Parker asked for any questions. There were none.

**2115**

**TO RECEIVE AND AGREE THE INTERNAL AUDITED ACCOUNTS FOR THE FINANCIAL YEAR 2010/2011 PREPARED BY DAVID VAUGHAN ACCOUNTANTS, IN CONJUNCTION WITH THE TOWN COUNCIL'S RESPONSIBLE FINANCIAL OFFICER**

The accounts for the year 2010/2011 had been presented to Full Council at the Meeting on 11<sup>th</sup> May, 2011. The RFO asked if there were any queries on the accounts, there were none. Cllr. Smith proposed that the internal audited accounts for the financial year 2010/2011 be agreed. Cllr. Parker seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions). Cllr. Ede, as Chairman, and the RFO duly signed the Annual Return.

**2116**

**TO DISCUSS AND AGREE THE AUIDTED COMMISSION'S ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2011**

Copies of the Annual Return had been circulated with the Agenda. The RFO explained that she had prepared an explanation, as was required, of the variances stated on the Annual Return which had been presented to the F&GP Committee. She asked for any questions.; there being none Cllr. Buckingham proposed that the Audit Commission's Annual Return for the year ended 31<sup>st</sup> March, 2010 be agreed. Cllr. Willetts seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions). Cllr. Ede, Chairman, and the RFO duly signed the Annual Return.

**2117**

**TO DISCUSS AND APPROVE THE ANNUAL GOVERNANCE STATEMENT DETAILED IN THE AUDIT COMMISSION'S ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2011**

The Annual Governance Statement had been circulated prior to the Meeting and had also been presented to the F&GP Committee. Cllr. Buckingham proposed the Annual Governance Statement for the year ended 31<sup>st</sup> March, 2011 be agreed. Cllr. Willetts seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions).

**2118**

**TO RECEIVE, AND TO RATIFY THE DECISIONS THEREIN, THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS: -**

- |    |                 |                                 |
|----|-----------------|---------------------------------|
| a) | <b>Parks</b>    | <b>17<sup>th</sup> May 2011</b> |
| b) | <b>F&amp;GP</b> | <b>25<sup>th</sup> May 2011</b> |
| c) | <b>Planning</b> | <b>31<sup>st</sup> May 2011</b> |

The Minutes had been circulated with the Agenda, with the exception of the Planning Committee Minutes which had been circulated at the Meeting. The TC reported that she had amended the Parks' Minutes to show the Meeting commenced at 7.00 p.m. and the Market Liaison Meeting to show that Cllr. Buckingham had been in attendance. Cllr. Willetts, Chair of Planning, asked Cllrs. to look at the Minutes and asked if there were any questions. Cllr. Howrihane queried the amended design re. application 1/0356/2011/EXT. Cllr. Willetts confirmed that the Committee had felt that the amendments to landscaping had enhanced the application. Cllr. Ede asked if there were any further questions regarding the Minutes, there being none, Cllr. Johns proposed that the Minutes of the Committee Meetings be approved and ratified. The proposal was seconded by Cllr. Burtenshaw and agreed unanimously. (Vote 9 For. 0 Against. 0 Abstentions).

**2119**

**TO DISCUSS A PLANNING APPLICATION RECEIVED FROM DCC RE PROPOSED SEWERAGE PUMPING STATION, ACCESS ROAD, SECURITY FENCING AND ANCILLARY PLANT AND EQUIPMENT AT VACANT LAND ADJACENT TO DEER VALLEY ROAD, HOLSWORTHY**

Cllr. Parsons asked permission to speak. Cllr. Buckingham proposed suspending Standing Orders. Cllr. Johns seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions). Cllr. Parsons said that he would be making representation about this (asking that the DCC Planning Committee make any decision); he felt that there was something clearly contentious and the final decision needed to be made by the Full Committee and not just the Planning Department. Cllr. Parker proposed that Cllr. Parsons 'call in' the said application. Cllr. Johns seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions). Cllr. Parsons will report back to Holsworthy Town Council.

Cllr. Buckingham proposed returning to Standing Orders. Cllr. Johns seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions).

#### **2120**

##### **TO DISCUSS, IN PRINCIPLE, THE LENDING, INTEREST FREE, OF SOME OF THE COUNCIL'S CASH RESERVES TO TORRIDGE DISTRICT COUNCIL, AS PART OF A BRIDGING LOAN IN RELATION TO THE RELOCATION OF THE CATTLE MARKET** (Item requested by Cllr. Smith)

Cllr. Smith explained that there has been talk about the new cattle market not happening through TDC's lack of funding. He has spoken to Vanessa Saunders about this subject. He said he felt that Holsworthy Town Council should help as much as possible to achieve the relocation of the cattle market; that the Council has the reserves, which are held back for "a rainy day". He confirmed that his suggestion is not to offer the money immediately but in principle to do so. The TC pointed out to the Meeting that no Cllr. has the authority to approach anyone or any body/organisation with something that had not been previously discussed in Full Council; if that does happen the Council can appoint a Cllr. as spokes person. After discussion Cllr. Smith proposed that, in principle, Holsworthy Town Council consider the lending, interest free, of some of the Council's cash reserves to Torridge District Council, as part of a bridging loan in relation to the relocation of the cattle market. Cllr. Parker seconded the proposal which was carried. (Vote 5 For. 1 Against. 3 Abstentions).

#### **2121**

##### **TO DISCUSS A LETTER RECEIVED FROM REDROW RE. S106 AGREEMENT AND THE PARKING PROPOSALS**

Cllr. Johns gave a brief explanation of the background to this Item. On receiving detailed plans for the development on the Old Showfield site, changing facilities had been included. At a previous meeting Redrow had agreed that money (S106) should be made available to refurbish the Pavillion in Stanhope Park rather than new facilities on the development. Only 20 parking spaces appeared on the plans, to accommodate the Bowling Club, Cricket Club and other users of the Park; the Council had not been aware that it was expected to take on the responsibility of maintaining the parking spaces. The TC confirmed that she had requested (from Peter Kemp TDC) copies of all paperwork relating to S106 Agreements, not only for the Old Showfield development, but also for the Agreements in relation to Stanhope Park and Station Close. She will chase this information. After discussion, Cllr. Johns proposed that the matter go back to the Parks' Committee to try and resolve the issue of the number of parking spaces; the responsibility for maintaining the spaces and the variance of the S106 Agreement. Cllr. Buckingham seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions). The TC will place this on the Agenda for the next Parks' Meeting on 14<sup>th</sup> June, 2011.

#### **2122**

##### **TO RECEIVE A RECOMMENDATION FROM THE FINANCE & GENERAL PURPOSES COMMITTEE TO DISCONTINUE HOLSWORTHY TOWN COUNCIL'S MEMBERSHIP OF THE SOUTH WEST REGIONAL BOARD**

Cllr. Smith gave the history behind the membership of this organisation. Cllr. Smith proposed that the recommendation of the Finance & General Purposes Committee to discontinue Holsworthy Town Council's membership of the South West Regional Board be accepted. Cllr. Buckingham seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions). The TC will write to the South West Regional Board accordingly.

#### **2123**

##### **TO RECEIVE CORRESPONDENCE**

##### **Correspondence Received – May 2011**

1. Cllr. Parsons – Menors Place copy of e-mail sent to TDC
2. G. O'Connor – complaints about play equipment Stanhope Park
3. DCC – Parish Paths – confirmation of grant
4. MCTi – Minutes of meeting April (sent to all Cllrs)

5. A. Harper – quote for repairs to play equipment (see item 2 above)
6. Office of National Statistics – completion of vacancy form
7. B. Tree – acceptance of admin post
8. J. Harvey – Cadets – CAT Awards (community action through sports)
9. S. Thompson – re. market making local food work project (circulated to members of Market Committee)
10. DALC – newsletter – May/June (landing)
11. J. Jarroudi – re query regarding sports forum
12. A. Harper – commencing work on play equipment 13<sup>th</sup> May (see Clerk’s report)
13. K. Watson – co-option

**Above presented to 11<sup>th</sup> May Meeting**

14. John Scott -- Housing Survey
15. Paula Hunter – TDC – co option
16. Orakle – Laptop
17. Rural Services -- Newsletter
18. John Fish -- Unmetered Supply
19. J. Trott -- Cycle Trial
20. Holsworthy Beekeepers
21. Jon -- St Peters Fair Lunch Poster
22. Orakle – Laptop
23. J. Hutchings – Diamond Jubilee (brought to F&GP 25 May)
24. S. Willetts – Info. Centre request to give back twinning items
25. J. Stewart – Stanhope Park – weeds brambles etc. (to Parks 17<sup>th</sup> May)
26. Sage – payroll newsletter
27. Skipton Building Soc. – acknowledgement of form re. payment of interest gross
28. Devon Witness Care – Court Result re. damage to planter
29. Magistrates’ Court – re. compensation for criminal damage
30. Tor Homes – Condition of Pearson Close (taken over from Devon & Cornwall Housing)
31. P. Johns – Minutes of Chamber of Trade 11 May (circulated to Cllrs)
32. J. Fish – unmetered electricity supply
33. S. Willetts – cab query
34. G. Cornish – thanks for financial support
35. Rural Services newsletter
36. TDC – Agenda Annual Meeting – 23 May (landing)
37. A. Dicker Redrow – attending Parks 14<sup>th</sup> June
38. C. Caswell Animal Warden – supplying signs re. dogs Park
39. DCC – monthly newsletter
40. DALC – issues around auditors
41. St. Peter’s Sunday Club – thank you re. grant
42. Cllr. Ratledge – co-option application
43. Preschool Playgroup – refurb/new building
44. Article for programme for Cycle Trials
45. S. Thomson FARMA – mini health checks (forwarded to Members of Market Cttee)
46. St. Peter’s Fair Committee – permission to use market stalls on 3<sup>rd</sup> July
47. Rural Services – weekly newsletter online
48. K. Watson – re. electoral register
49. Cllr. Smith – non invite of Freeman over past two years (see reply sent item 31)
50. Holsworthy Area Advisory Mtg. 13<sup>th</sup> June
51. St. Peter’s Fair – permission to use market stalls 3<sup>rd</sup> July (went to F&GP)
52. Cllr. Johns – disabled bay query (to be reported in Clerk’s Report)
53. Redrow – parking, etc. (on main Agenda)
54. S. Toon TDC – answer re. disabled bay see 52 above
55. Cllr. Johns – Continental Market
56. B. Hale – copied to HTC – original to N. Bulbeck (circulated to all Cllrs)
57. Cllr. Smith – re. Market Committee and Cllrs. Ede and Howrihane (to be reported in Clerk’s Report)

The Highlighted items were brought to the attention of Councillors.

Item 43 – Cllr. Smith declared a personal interest. After discussion, Cllr. Johns proposed a representative of the Pre-school Playgroup be invited to a meeting taking place before the next Parks’ Committee Meeting on 14<sup>th</sup> June; representatives of various organisations have been invited to discuss the Diamond

Jubilee Project for Stanhope Park. Cllr. Willetts seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions).

Item 52 – Cllr. Johns explained this item. Cllr. Buckingham proposed suspending Standing Orders. Cllr. Burtenshaw seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions). Cllr. Parsons said he will look into this and liaise with the TC regarding the subject. Cllr. Buckingham proposed returning to Standing Orders. Cllr. Burtenshaw seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions).

Item 56 – the e-mail had been circulated to all Cllrs. prior to the Meeting. Cllr. Smith suggested that Ms. Hale might wish to join the MCTi group. The TC was instructed to forward her e-mail to the Chairman of the MCTi with this suggestion.

### **Correspondence Sent – May 2011**

1. G. O'Connor – acknowledge e-mail re play equipment
2. Unsuccessful interviews for admin position
3. B. Tree – successful interview for admin position
4. S. Thompson – acknowledging e-mail re making food work project
5. J. Harvey – Cadets – congratulating on achievements
6. J. Fish – Western Power – re. unmetered electricity supply query

### **Above presented to 11<sup>th</sup> May Meeting**

7. J. Fish – Unmetered Supply
8. J. Scott -- Housing Needs Survey
9. John Trott -- Barrier Order
10. M. Howrihane – successful co-option
11. Z. Brooks – successful co-option
12. M. Stanton – unsuccessful co-option
13. L. Smith – nomination form re. Cllr. Parker and County Committee
14. DALC – booking 2 seats re. 23 June new councillor course
15. J. Stewart – Stanhope Close acknowledgement of e-mail
16. S. Willetts – reply re. cab query
17. Bideford council – accepting invite to Mayor Ceremony 31<sup>st</sup> May
18. G. Cornish – informing of financial support for viaduct
19. Cllr. Footitt – invite to council meeting 1 June
20. Cllr. Ratledge – invite to council meeting 1 June
21. Initial invites to St. Peter's Fair Luncheon
22. Cllr. Ratledge – acknowledgement of attendance at 1 June mtg. and request for letter re. co-option
23. N. Portch Redrow – chaser on letter of 21<sup>st</sup> April and invite to Parks Meeting 14 June
24. P. Hunter TDC – informing of co-option names
25. DALC – booking 1 seat re. Chairmanship course
26. M. Allcorn – preschool playgroup – acknowledgement
27. C. Caswell – dog fouling signs
28. Primary School, College, Cricket/Bowling/Football Clubs, Scouts, Guides, Cllr. Parsons – invite to meeting pre – Parks Cttee – 14<sup>th</sup> June re. Diamond Jubilee Stanhope Park
29. S. Toon TDC – arrangements re. parking St. Peters Lunch
30. P. Kemp – request for details re. monies Stanhope Park/Station Close/Rydon Fields developments
31. Cllr. Smith – re. freeman invite to lunch
32. Linden Homes – providing location re. complaint from C Drew re. possible injury to children
33. Linden Homes – re. grass not being cut – complaint from resident
34. L. Curtis – permission re. market stalls
35. Zurich Insurance – continuing with 1 year agreement

The Highlighted items were brought to the attention of Councillors.

### **2124**

#### **TOWN CLERK'S REPORT**

The TC reported as follows:

- Cllr. Smith had voiced reservations, to the TC and Cllr. Ede, about Cllr. Ede and Howrihane sitting on the Market Committee as they are also market traders. The TC had informed Cllr. Smith that she had contacted DALC for, and had received, confirmation that a Cllr. is not restricted in sitting

on a Committee as long as the personal and prejudicial interest criteria is adhered to; the responsibility of declaring such interests resting with the individual Cllr. Cllr. Smith had contacted Ken Miles, TDC, who had suggested that Cllr. Ede and Howrihane contact him for clarification. The TC had also spoken to Mr. Miles, who had told her that the Council should discuss this. Cllr. Johns said she did not see a problem with Cllrs. sitting on any committee as long as they are aware of their personal and prejudicial interests.

- The Continental Market will take place on 15<sup>th</sup> July. Cllr. Johns had spoken to the organiser; the traders are entirely responsible for setting up, etc. She had suggested that some of the traders attending the Wednesday market might wish to take part. The TC had contacted Mr. Bill Law, Market Manager, to see if he would close and open the Square (the Road Closure being in place) and to find out if any traders would like to take part. He will report back to the Market Committee on 8<sup>th</sup> June.
- The TC read out a letter from Mrs. Mary Barfett which informed Cllrs. that as part of the Bodmin Street Chapel's contribution to St. Peter's Fair Week, it is holding a display entitled 'Who's Who in Holsworthy'. The TC asked that if any Cllrs. had photographs from past Councils, Mayors, Councillors, anything of interest, etc. could they let Mary know and perhaps they could be included in the display. She had also asked the Mayor, Cllr. Ede, to choose a hymn for the 'Songs of Praise' held at the Chapel to conclude the Week. Cllr. Ede had chosen All Things Bright and Beautiful. The TC will contact Mary regarding the photos held in the Chambers.
- The TC presented photos provided by Miss Gill Down, showing the decrease in parking spaces for the Bowling Club whilst the development is going on. The TC will inform Andrew Dicker, Redrow, of this and ask for his assistance in providing more spaces.
- The National Cycle Trials are taking place on Sunday, 5<sup>th</sup> June; David Vaughan's jazz band will be playing, (funded by the Council).
- Courtney Drew will be planting up the planters in The Square on Thursday, 2<sup>nd</sup> June at 7.00 p.m. Cllrs. Ede and Buckingham had volunteered to help; Cllr. Johns has another commitment. The TC asked for more volunteers there were none.
- The TC reported that she had not received the annual RoSPA Report (they had indicated in February that the inspection would take place in March). On contact the organisation, she was informed that a new Inspector had overlooked Stanhope Park, thinking that Holsworthy Hamlets was in fact Holsworthy. The RoSPA Inspector will now carry out an inspection, free of charge.

## **2125**

### **DISTRICT COUNCILLORS' REPORTS**

Cllr. Ede welcomed Cllrs. Ratledge and Footitt and congratulated them on being elected to TDC. Cllr. Ratledge informed the Meeting that he had attended a public meeting in Chilsworthy, organised by Holsworthy Hamlets Parish Council regarding the road closure at Trewyn Road; he had attended the Annual Meeting of TDC and would be sitting on the Planning and Licensing Committees. He is concerned about the general state of the roads in and around Holsworthy.

Cllr. Footitt informed the Meeting that the Youth Centre is in desperate need of funds. The TC asked Cllr. Footitt to contact her regarding Holsworthy Town Council's Grant Policy; grants being awarded in October for the following financial year. He would be sitting on the Licensing and Joint Crematorium Committees.

## **2126**

### **EXCHANGE OF INFORMATION**

Jon Walker, although not previously asking Cllr. Ede if he could speak, said he objected to Item 23 being held in Part 2 of the Meeting, and asked why. The TC informed Mr. Walker, and Cllrs. confirmed, that any co-option had always been held in Part 2. It was felt by the Council that the applications of individuals and the discussions by the Council should be dealt with as a future employer's application would be dealt with – with complete confidentiality – Cllrs. being able to voice their views without constraint. Individual Cllrs., particularly those who had recently gone through the co-option process, gave their views. Cllr. Buckingham proposed that Item 23 should remain in Part 2. Cllr. Howrihane seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions).

Cllr. Buckingham proposed that in view of the special or confidential nature of the following business to be transacted, it is advisable, in the public interest, that the public and press be temporarily excluded and they be instructed to withdraw. This was seconded by Cllr. Ede and agreed. (Vote 9 For. 0 Against. 0 Abstentions).

**2127**

**2128**

**2129**

**2130**

Cllr. Ede once again reminded Cllrs. that discussions which take place in Part 2 of any Meeting remain completely confidential and must not be aired in public.

**2131**

**CLOSE**

The Mayor formally closed the Meeting at 8.45 p.m.

**Signature** .....

**Date** .....